

| REPORT FOR AGENDA ITEMS 28.01.2020 | |
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| Subject: | Parish Council Meeting Tuesday 25 th February 2020 Agenda Item: 7 |
| Date: | 19.02.2020 |
| Name: | Karen Steels-Tallett |

Agenda item:

7. Committees / Working Groups:

Existing Committees, Staffing and Finance Committees both with a Terms of Reference.

Existing Working Groups, Community & Environment Developments, Project Planning, Communications and Events; all of which currently have no Terms of Reference.

A working group cannot make decisions and subsequently not have a budget. They can only meet and then make recommendations to either a committee or full council, who then may or may not pass the resolution.

A committee appointed by full council, or sub-committee appointed by a committee, with terms of reference, may have a budget and make decisions on spending the money it has been allocated.

Please see LTN 1 & 5