

REPORT FOR AGENDA ITEMS 28.01.2020	
Subject:	Parish Council Meeting Tuesday 28 th January 2020 Agenda Items: 9a, 9b, 9d, 9f, 11, 14 and 20
Date:	22.01.2020
Name:	Karen Steels-Tallett

Agenda item:

9a. Urban Grass Cutting: Following the resolution passed at the meeting 26th November 2019 to continue with the Parish Agreement for the cutting of Urban Highway Grass for which the Parish Council will receive an amount of £1,724.52..Should the Parish Council be agreeable to taking on the extra areas of highway verge previously cut within the parish by NKDC this could be absorbed into the existing Parish Agreement. The total area which has been cut to date by NKDC is 5417m² would result in an additional £386.77 being added to the contribution from LCC. The total figures for 2020/2021 would be an area of 29570m² with a contribution of £2111.30. The quotation for the 2020/2021 period received from the Contractors; based a total of 4 cuts per year to include the additional verges of 5417m² totals £1060.00 + vat.

9b. Councillor Training Dates 2020/2021:

New Councillors: Tuesday 4th February 2020 18:00 – 21:00 – Dunholme
Councillors: Wednesday 12th February 2020 - 10:00 - 16:00 – Dunholme
Wednesday 29th April 2020 - 10:00 – 16:00 - Grantham

9d. Environmental Officer: Phil Orme currently carries out work for Ruskington, Cranwell and Billingham Parish Council plus Lincoln University. He is employed at Ruskington Parish Council on a 3 year contract, 16 hours per week. Feedback has been positive, graffiti has been dealt with; plus prevention of fights happening. They have seen a huge improvement with regards to litter, dog fouling and cars parked on pavements. Hours worked are at ad-hoc times and a monthly report is provided. The only concern they reported was that it is felt he is taking on too much and spreading himself too thinly.

9f. Former NHS Building:

- i)** Quotations for the works to the building
- ii)** Quotations for the take over and maintenance of the security and fire alarms.
Whilst meeting with the engineers, I identified an issue with regards to the use of the kitchen by Library volunteers; in that there is a PIR motion sensor in the kitchen which is required for the external door, and once the alarm is set the Library will not be able to have access.
- iii)** The telephone/broadband line has been organised to change over on Friday 27th March; the line will go down on Thursday 26th March and be reconnected on Friday 27th March.
- iv)** A quotation is attached for tilt top meeting tables.
- v)** I have spoken to NKDC and they have confirmed that they are happy for us to relocate the fire extinguishers.

vi) I have drawn up a schedule of utilities which will need to be notified of the move and a change of address contact list

11. **Library Roof Repairs:** The balance remaining in respect of the LCC Capital Grant for the Library is £2,043.92.

14. **Payroll Services:** As the number of employees on the payroll are minimal it is possible to use the HMRC online processing system, alternatively we could purchase a package.

20. **Community Right to Bid:** I was contacted by a resident with regards to a Community Interest being registered for the Old Mill, Prince's Street. At the May 2014 AGM it was resolved to register an interest in the Library/NHS Building, High Street and the Old Mill, Prince's Street; once registered this would appear on the register for a period of 5 years. Having contacted NKDC they have confirmed that a nomination to register neither buildings as Assets of Community Value had been received.