

METHERINGHAM, SOTS HOLE AND TANVATS PARISH COUNCIL

Mrs Sharon Stafford – Clerk
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Dear Councillors

You are summoned to a Special Meeting of Metheringham Parish Council which will be held in the **Parish Council Office on Saturday 9th February 2019 at 13:00**. Prior to the official start of the meeting a public forum of not more than 15 minutes will be held if required. The public may address the council between 13:00 and 13:15 on current matters, or issues which may become future agenda items and your attendance is also requested during this period.

Sharon Stafford

Signed: _____
Sharon Stafford
Clerk to Metheringham Parish Council
5th February 2019

AGENDA **Special Meeting – 9th February 2019**

1. **Chairman's Remarks**
2. **To resolve to accept Apologies for Absence and reasons given in accordance with Local Government Act 1972 s85(1).**
3. **Members Declarations of Interests:**
 - a) Members may make any declarations of interest at this point but may also make them at any point during the meeting in accordance with Metheringham Parish Councils Code of Conduct.
 - b) Dispensations: To consider and grant dispensation to relevant members in accordance with Metheringham Parish Councils Code of Conduct.
4. **Notes of Parish Council Meeting held on Tuesday 29th January 2019, to be approved and signed as the minutes (circulated separately).**
5. **Public Bodies (Admission to Meetings) Act 1960 Exclusion of the Press and the Public:** To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.
6. **Staffing Matters:** To consider and resolve appropriate action following the resignation of the Clerk/RFO and Administration Assistant.