

METHERINGHAM, SOTS HOLE AND TANVATS PARISH COUNCIL

High Street, Metherringham, LINCOLN, LN4 3DZ

☎ 01526 323100

✉ parishclerk@metheringham-pc.gov.uk

<http://parishes.lincolnshire.gov.uk/Metheringham/>

Find us on 



You are summoned to a Meeting of Metherringham Parish Council which will be held via Video Conferencing which will be held on Tuesday 15th December 2020 at 18:15. Prior to the official start of the meeting a public forum of not more than 15 minutes will be held if required. The public may address the council between 18:00 and 18:15 on current matters, or issues which may become future agenda items and your attendance is also requested during this period.
Should members of the public wish to join the meeting you will need to contact the parish clerk in order to endeavor connectivity.

Signed: Karen Steels Tallett
Clerk to Metherringham Parish Council
09th December 2020

AGENDA 24/2020 **15TH DECEMBER 2020**

- 1. Chairman's Remarks**
- 2. To accept Apologies for Absence and reasons given in accordance with Local Government Act 1972 s85(1).**
- 3. Members Declarations of Interests:**
 - a. Members may make any declarations of interest at this point but may also make them at any point during the meeting in accordance with Metherringham Parish Councils Code of Conduct.
 - b. Dispensations: To consider and grant dispensation to relevant members in accordance with Metherringham Parish Councils Code of Conduct.
- 4. To elect of Vice Chairman of the Council.**
- 5. To approve the notes of the Parish Council Meeting held on Tuesday 24th November 2020 (circulated with agenda).**
- 6. Reports from representatives on outside bodies:**
 - a. To receive a report from the County Councillor
 - b. To receive a report from the District Councillor.
 - c. To receive the September Newsletter from the Bracebridge Heath Neighbourhood Policing Team – no report available
 - d. To receive reports from Council representatives on other outside bodies.
 - i. Village Hall Management Committee
 - ii. Metherringham Swimming Pool - attached
 - iii. Library
 - iv. Bowls Club

7. To receive verbal or written update reports from Working Groups:

- i) Events – attached
- ii) Project Planning – no report available – no meeting taken place
- iii) Communications – no report available – no meeting taken place
- iv) Community & Environmental Development – no report available – no meeting taken place
- v) War Memorial Garden Task & Finish Group – no report available – no meeting taken place
- vi) Terms of Reference Task & Finish Group – to receive a verbal report

8. Clerks report (attached).

9. Financial Matters:

- a) **Urban Grass Cutting:** To resolve to continue with the LCC Parish Agreement Scheme for the 2021-22 financial period.
- b) **Accounts for payment:** To consider and approve the accounts for payment.

10. Extension to Car Park, Prince's Street:

- a) To consider and resolve to suspend Standing Order 18 d) iii and to instruct the Principal Designer, Parkin Gerry Limited, to obtain quotations via the traditional tender process using local reputable contractors.
- b) To consider and resolve to obtain an arboricultural method statement and scheme for protection of the retained trees should it be proved necessary by the planning officer.

11. Community Fund Award - MISH: To resolve the retrospective acceptance of Funds into the Parish Council Bank Account to enable them to provide Christmas Boxes to disadvantaged families.

12. MISH Committee Terms of Reference: To consider and resolve to adopt the draft Terms of Reference.

13. Staffing Committee Terms of Reference: To consider the suggested amendments to the Terms of Reference and resolve to adopt.

14. Village Market Cross: To consider obtaining quotations to light the Village Cross when it is re-sited.

15. Christmas and New Year Opening Hours: To consider and resolve the Parish Office opening hours during the Christmas and New Year Period.

16. Planning:

Planning Application:

- i) 20/1495/FUL – Fen Lake Fisheries, Fen Lane, Metheringham. Use of land for up to five touring caravans, motorhomes or trailer tents together with the provision of portable WC and shower unit and adjacent waste collection and removal facilities.

- ii) 20/1504/FUL – Prince’s Street, Metheringham. Proposed extension to the existing car park.
- iii) 20/1567/LBC – White Hart, High Street, Metheringham. Repair works to existing Public House incorporating partial replacement ceiling, repairs to windows and repainting of front façade (part retrospective).

Notification of Decisions:

- i) 20/1213/HOUS – 25 Paddock Lane, Metheringham. Erection of single storey extension to the front of dwelling. Application approved.
- ii) 20/1378/HOUS – 13 Skipworth Crescent, Metheringham. Erection of single storey front extension. Application approved.
- iii) 20/0911/PNND – Linwood Moor Barn located off Metheringham Airfield Road, Linwood Moor. Change of use of agricultural building to a dwelling house (use Class C3) and associated building operations. Prior approval required.

Notification of Withdrawal:

- i) 19/1747/FUL – Linwood Moor Barn located off Metheringham Airfield Road, Linwood Moor. Change of use and alterations to agricultural barn to form holiday let. Application withdrawn.

17. Public Bodies (Admission to Meetings) Act 1960 Exclusion of the Press and the Public: To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the press and public be excluded.

18. Staff Remuneration Aspects: To consider and resolve any appropriate staff gifting and bonus in line with the Staff Remuneration Policy adopted at the meeting 24.11.2020.

19. Date and time of the next meeting.