

# METHERINGHAM, SOTS HOLE AND TANVATS PARISH COUNCIL

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Dear Councillors

You are summoned to the Annual Meeting of Metheringham Parish Council which will be held in the Village Hall, Fen Road on **Tuesday 14<sup>th</sup> May 2019** at 19:15. Prior to the official start of the meeting a public forum of not more than 15 minutes will be held if required. The public may address the council between 19:15 and 19:30 on current matters, or issues which may become future agenda items and your attendance is also requested during this period.

Signed: \_\_\_\_\_

Clerk to Metheringham Parish Council  
09<sup>th</sup> May 2019

## **AGENDA** **14<sup>th</sup> May 2019**

- 1. To elect a Chairman of the Council**
- 2. To receive the Chairman's declaration of acceptance of office**
- 3. To elect a Vice Chairman of the Council**
- 4. To resolve to accept Apologies for Absence and reasons given in accordance with Local Government Act 1972 s85(1).**
- 5. Members Declarations of Interests:**
  - a) Members may make any declarations of interest at this point but may also make them at any point during the meeting in accordance with Metheringham Parish Councils Code of Conduct.
  - b) Dispensations: To consider and grant dispensation to relevant members in accordance with Metheringham Parish Councils Code of Conduct.
- 6. To appoint representatives to outside bodies:** Members must be independent of the outside body they are appointed to, should consult with council prior to attending meetings and report back to council on a regular basis.
  - a) Lincolnshire Association of Local Councils (LALC) County Committee
  - b) B1188 Community Police Panel
  - c) Village Hall Management Committee
  - d) Metheringham Swimming Pool
  - e) Metheringham Bowls Club

- 7. Appointments to committees of the Council**  
To consider and resolve to appoint members to serve on the Committees of the Council
  - Finance Committee
  - Staffing Committee
- 8. Appointments to serve on Working Groups**  
To consider and resolve to appoint members to serve on the working groups
  - Community & Environment Developments
  - Communications
  - Events
- 9. Asset Register:** To consider and verify the asset register for 2019-2020 (circulated with agenda).
- 10. To agree annual rent for Parish Council Allotments:** currently £20.00 per allotment
- 11. Notes of the Parish Council Meeting held on Tuesday 26<sup>th</sup> March 2019 to be approved and signed as the minutes (circulated with agenda).**
- 12. Reports from representatives on outside bodies:**
  - a) To receive a report from the County Councillor.
  - b) To receive a report from the District Councillor.
  - c) To receive a report from the Bracebridge Heath Neighbourhood Policing Team (circulated separately).
  - d) To receive a report from Cllr Gwilym on Street Lighting
  - e) To receive reports from Council representatives on other outside bodies.
    - i) B1188 Community Police Panel
    - ii) Village Hall Management Committee
    - iii) Metheringham Swimming Pool
    - iv) Metheringham Bowls Club
- 13. Library:** To receive a report on the Library building
- 14. Clerks Report**
- 15. Financial matters:**
  - a) **Insurance:**
    - i) To consider and approve the Council's Insurance renewal premium due on 1<sup>st</sup> June 2019 at an approximate cost of £3,369.29 . This takes into consideration a 3 year long term agreement and includes an annual 5% no claims discount (budgeted item).
    - ii) To consider and approve the parish council pay for the Metheringham Swimming Pool Management Committees insurance premium at a cost of £1,027.52.
    - iii) To consider and resolve the parish council pay for the Metheringham Village Hall Management Committees insurance premium at a cost of £302.85.

- b) **Notice Boards:** To consider the purchase of 2 additional Notice Boards to be located outside the Chemists and Caroline Road.
  - c) **Hanging Baskets:** To consider the purchase of hanging baskets, brackets and plants to be sited at the front of the office up to a value of £150.
  - d) **Lighting:** To consider quotations for the repair of the lights at the pavilion pathway.
  - e) **Accounts for Payment:** To consider and approve retrospective payment of the April accounts (report circulated separately).
  - f) **Financial Report:** To receive a report on the PC finances, Income and Expenditure (report circulated separately).
  - g) **Swimming Pool:** To agree to purchase 2 banners to support the swimming pool.
16. **Correspondence:** To note general correspondence (publications and letters are available for inspection at the meeting)
17. **Electronic Playground Inspections:** To agree inspection reports to be kept electronically and also to be published on the website and social media.
18. **To receive verbal or written reports from Working Groups:**  
None taken place
19. **Planning:**  
**Planning Applications received from NKDC.**
- i) [18/1598/FUL](#) Application for non-material amendment: Change position of doors on orangery and colour of windows of main dwelling at Brick Yard Day Care, High Street, Metherringham, Lincoln, LN4 3EA
- Planning Application decision notices received from NKDC**
- ii) [19/0004/FUL](#) Unit 12 The Moorland Metherringham. Change of use from B1 to D2 (gym).
  - iii) [19/0208/HOUS](#) 32 Londesborough Way Metherringham. Erection of single storey front extension.
  - iv) [18/1624/LBC](#) Pitts Farm 43 Middle Street Metherringham. Replacement of UPVC windows with timber.
  - v) [19/0093/LDEXI](#) The Kitchen Sleaford Road Nocton Heath. Confirmation use as Café is lawful.
20. **Annual Village Meeting 2019:** To review the Annual Village Meeting.
21. **Date, time and venue of next meeting:** To agree the revised meeting dates as circulated.
22. **Public Bodies (Admission to Meetings) Act 1960 Exclusion of the Press and the Public:** To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.
23. **Staffing**