



Minutes 07/2020 of Metherringham, Sots Hole & Tanvats Parish Council Meeting held on Tuesday 30th June 2020 via a Conference Call.

A Meeting of Metherringham, Sots Hole and Tanvats Parish Council was held on Tuesday 30th June 2020 via a Conference Call due to COVID 19 and not being able to meet in line with Government guidance on group gatherings and social distancing.

Participating:

Councillor S Wilson (Chairman)
Councillor N Byatt
Councillor R Grummitt
Councillor I Holmes
Councillor D Parry
Councillor S Peek
Councillor D Temple
Councillor S Walker

Absent: Councillor J Parr

Clerk: Karen Steels-Tallett

6 members of the public had contacted the Clerk to request connectivity. Participants made comments regarding agenda item 9b; proposed extension to the Car Park, Prince's Street.

The Chairman, Councillor Sally Wilson opened the meeting and welcomed the members of the public and made the usual housekeeping announcements. The Chairman reminded members that they must abide by the Code of Conduct at all times.

- 1. To accept Apologies for Absence and reasons given in accordance with Local Government Act 1972 s85(1).** No apologies had been received.
- 2. Members Declarations of Interests:**
 - a. Members may make any declarations of interest at this point but may also make them at any point during the meeting in accordance with Metherringham Parish Councils Code of Conduct. Councillor Byatt declared an interest in agenda item 10 as a member of NKDC Planning Committee. Councillor Temple declared an interest in agenda item 10 i) as a parent user of Yellow Brick Road.
 - b. Dispensations: To consider and grant dispensation to relevant members in accordance with Metherringham Parish Councils Code of Conduct. There were no requests for dispensations.

The Chairman proposed agenda item **9b – Proposed Extension to the Car Park, Prince's Street** be moved to the next item to be discussed. Seconded by Councillor Walker and all were in favour. Councillor Holmes requested a recorded vote.



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Councillor Wilson passed the chair to Councillor Parry for the purpose of agenda item 9b. Councillor Parry thanked the members of the public for joining the meeting and their comments; and asked if anyone was interested in becoming a Councillor.

9.

b) Proposed Extension to the Car Park, Prince's Street:

- i) To decide on what is to be included as part of the project. It was proposed that the proposed car park extension be reduced to 50 spaces and the existing play equipment minus the wooden structures remain in situ. Proposed by Councillor Byatt, seconded by Councillor Temple. Members in favour, Councillors Byatt, Temple, Peek, Wilson, Parry. Members against Councillors Walker and Grummitt. Councillor Holmes abstained from voting.
- ii) To consider the quotations received from Architects to provide a design and specification for the works. It was resolved to proceed with the quotation received from John Robert Architects. Proposed by Councillor Byatt, seconded by Councillor Wilson and all were in favour.
- iii) To discuss and agree to go ahead with the project. It was resolved to proceed with the project on the reduced 50 space extension. Proposed by Councillor Byatt, seconded by Councillor Peek. Members in favour, Councillors Byatt, Peek, Temple, Walker, Wilson, Parry and Grummitt. Councillor Holmes was against.
- iv) To discuss and agree how the Council are to engage with the community further regarding the project. It was resolved to engage with members of the public following the receipt of the architects plans. Proposed by Councillor Holmes, seconded by Councillor Temple and all were in favour.
- v) To consider and resolve a maximum spend for the project. It was resolved to defer the item until after receipt of the architects plans. Proposed by Councillor Wilson, seconded by Councillor Byatt and all were in favour.
- vi) To consider and resolve movement of monies already ring-fenced for a Pavilion Project to new headings; or consider funding. Councillor Holmes proposed that the item is deferred until the sums involved are known. Councillor Wilson proposed that the heading of the monies ring fenced for the Pavilion Project are changed to Future Projects, seconded by Councillor Grummitt. It was resolved to change the heading of the ring fenced monies to Future Projects. Members in favour, Councillors Wilson, Byatt, Grummitt, Walker Temple, Peek and Parry. Councillors against, Councillor Holmes.



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3. To approve the notes of the Parish Council Meeting held on Tuesday 26th May 2020 (circulated with agenda).

The notes having being circulated prior to the meeting were taken as read and it was resolved to approve them as minutes of the meeting. Proposed by Councillor Parry, seconded by Councillor Byatt and all were in favour.

4. Reports from representatives on outside bodies:

- b. To receive a report from the County Councillor. A report from Cllr R Kendrick had been circulated prior to the meeting.
- c. To receive a report from the District Councillor. Councillor Byatt reported that the Discretionary Grant Application during COVID19 had now been closed with payments being made 01st July 2020. Free Business Support is still available should this be required.
- d. To receive a report from the Bracebridge Heath Neighbourhood Policing Team – attached. A report had been circulated prior to the meeting.
- e. To receive reports from Council representatives on other outside bodies.
 - i. Village Hall Management Committee. Following the resignation of Cllr Kendrick there is a vacancy for a Representative for the Village Hall Committee.
 - ii. Metherringham Swimming Pool
 - iii. Library. The new IT equipment is to be installed next week, GLL have advised that whilst Libraries are opening there is no pressure on Hubs to open due to the availability of volunteers being available.
 - iv. Bowls Club. No inter club matches are taking place for the 2020 season.

5. To receive verbal or written update reports from Working Groups:

- i) Events – no meeting had taken place, a meeting is planned for 9th July
- ii) Project Planning – attached
- iii) Communications – no report available
- iv) Community & Environmental Development. A meeting had taken place, Councillor Holmes is awaiting comments from members on the CCTV proposal

6. Clerks report (circulated separately). The Clerk's report was received.

7. Action Plan: To consider agreeing an Action Plan for Immediate, Short Term and Long Term Projects. It was discussed to engage with the public to gauge their views on what is required in the village and how we should engage with them. Agreed to go to the Communications Working Group to come up with a plan to engage with the public.



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8. Asset Register: To consider and verify the asset register for 2019-2020 (circulated with agenda). It was agreed to accept the Asset Register. Proposed by Councillor Temple, seconded by Councillor Holmes and all were in favour.

9. Financial Matters:

a) Annual Return year ended 31 March 2020:

i) To consider, approve and sign Section 1 – Annual Governance statement 2019/2020. It was resolved to approve and sign the Annual Governance statement 2019/2020. Proposed by Councillor Walker, seconded by Councillor Peek and all were in favour.

ii) To consider, approve and sign Section 2 – Accounting Statements 2019/2020. It was resolved to approve and sign the Accounting Statements, proposed by Councillor Walker, seconded by Councillor Peek and all were in favour.

iii) To consider and approve publishing the approved signed Annual Governance Statement and Accounting Statements along with documents for the exercise of public rights on the parish website. It was resolved to publish the above documents, proposed by Councillor Walker, seconded by Councillor Peek and all were in favour.

c) SSE Electricity: To consider and approve payment of the outstanding account. (circulated separately). It was resolved to pay the outstanding account. Proposed by Councillor Holmes, seconded by Councillor Temple and all were in favour.

d) Accounts for Payment: To consider and approve the accounts for payment (circulated with agenda). It was resolved to approve the accounts for payment. Proposed by Councillor Walker, seconded by Councillor Temple and all were in favour.

10. Planning:

Planning Application:

i) 20/0697/FUL – Beehive Stores, High Street, Metheringham. Change of use from A1 (retail) to D1 (Children's Daycare). It was resolved the Council had no objection to the application. Proposed by Councillor Parry, seconded by Councillor Grummitt and the majority were in favour. Councillor Holmes objected on the grounds of increased parking on the High Street. Councillor Byatt abstained from voting as a member of NKDC Planning Committee.



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- ii) 20/0662/HOUS – The Manse, 11 High Street, Metherringham. Single storey rear extension to replace existing extension and recladding of outbuildings. It was resolved that the Council had no objection to the application. Proposed by Councillor Temple, seconded by Councillor Walker and the majority were in favour. Councillor Byatt abstained from voting as a member of NKDC Planning Committee.
- iii) 20/0775/TA – 4 High Street, Metherringham. T1 Ash – Crown reduction up to 3m. It was resolved that the Council had no objection to the application. Proposed by Councillor Parry, seconded by Councillor Temple and the majority were in favour. Councillor Byatt abstained from voting as a member of NKDC Planning Committee.

11. Public Bodies (Admission to Meetings) Act 1960 Exclusion of the Press and the Public: To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the press and public be excluded. It was resolved to move into closed session. Proposed by Councillor Byatt, seconded by Councillor Holmes and all were in favour.

12. Staffing: To receive an update on staffing matters. Councillor Byatt updated members on the current position.

13. Date and time of the next meeting. Tuesday 28th July 2020 @ 19:15

There being no further business the meeting closed at 21:38

Signed

Date