

METHERINGHAM PARISH COUNCIL



NOTICE IS HEREBY GIVEN and COUNCILLORS ARE SUMMONED to attend the Parish Council Meeting of Metheringham Parish Council to be held at **6.30pm on Wednesday 29th November 2023** at The Parish Office, High Street, Metheringham LN4 3DZ.

This is a public meeting which may be filmed, recorded, and published.

A Driver

Angie Driver

Clerk/RFO to Metheringham Parish Council

24th November 2023

Public Forum 6.15pm – 6.30pm
The public may address the council for a maximum of 15 minutes on current matters, or issues which may become future agenda items.
Council Session
1. Chairs comments
2. To resolve to accept Apologies for Absence and reasons given in accordance with Local Government Act 1972 S85(1)
3. To receive members declarations of interest: a. Members are required to declare any declarations of interest at this point and may also make them at any point during the meeting in accordance with Metheringham Parish Councils Code of Conduct b. Dispensations: To consider and grant dispensation to relevant members in accordance with Metheringham Parish Councils Code of Conduct
4. To receive as a correct record the draft notes of the meeting held 25 th October 2023 and 6 th November 2023.
5. Reports from representative on outside bodies: a. To receive a report from the County Councillor b. To receive a report from District Councillors c. To receive a report from the Neighbouring Poling Team
6. To receive reports from representatives to other village organizations and committees: a. Village Hall Management Committee b. Metheringham Swimming Pool c. Metheringham Bowls Club d. Metheringham Community Hub e. Metheringham Football Club f. Metheringham Gardening Club
7. To receive the Clerks report & correspondence received.
8. To consider the co-option of any new Councillor(s) to the Council.
9. Planning a. To consider planning and tree applications received since the last meeting of the council (Appendix A) and any new applications received after the publication of the agenda. b. To note planning and tree decisions received since the last meeting of the council (Appendix A).
10. Finance a. To review and consider payment of accounts. b. To consider and resolve a variation to the bank mandate to enable the Clerk/RFO access to Parish Council bank accounts and the management of funds held.
11. To consider and resolve for the Handy Person to attend a Play Area Routine Inspectors course on 13 th March 2024 at Washingborough, hosted by LALC at a cost £65 or £165 with exam.

12. To consider and resolve to accept the quotation received for additional works identified for a replacement roof to the public toilets following the discovery of battens, felt and roof tiles in a poor state of repair. Option 1: Re-felt, new battens, eaves tray and new tiles, cost £4,200. Option 2: Re-felt, new battens, eaves tray and use old tiles where possible (minimum of 25% of old tiles would need to be replaced) cost £3,360. Quotes received include materials and labour.
13. To consider and resolve to issue a Memorandum of Understanding for the Hub Volunteers to have shared access to use the Parish Council kitchen facilities.
14. To consider and resolve whether the Council wishes for a representative to attend by teams at 6pm on Thursday 7 th December 2023 the Parish Council Engagement Session for North and South Kesteven hosted by Lincolnshire Police and the Police and Crime Commissioner.
15. To consider and resolve the purchase of ten new combination locks for the use on parish council assets and gates.
16. To consider and resolve the management and removal of green waste following quotes received from NKDC and Biffa, or explore alternative suitable green waste solutions if the existing agreements are no longer viable.
17. To consider the viability for the creation of a Parish Council Local Emergency Plan.
18. Fayre and Feast a. To consider and resolve holding a Fayre and Feast during October 2024. b. To consider and resolve an event budget should it be resolved to host another event of this type.
19. To receive an update on the lighting of the Christmas tree.

Next meeting to be held on Wednesday 10th January 2024 at 6.30pm
The Parish Office, High Street, Metheringham LN4 3DZ

Appendix A

New Planning & Tree Applications received since the last meeting of the Council Planning - can be accessed at: www.n-kesteven.gov.uk/planningonline
Ref: 23/1143/FUL: Proposal: Siting of an agricultural workers static caravan (part retrospective) on site for a temporary period (three years). Location: Vintage Croft Metheringham, Fen Lane, Metheringham LN4 3AH
NKDC Decisions received since the last meeting of the council
APPROVED - Ref 23/1112/HOUS: Proposed single storey side and rear extension and widening of driveway. Location: 2 The Fen Metheringham Fen