

Metheringham Parish Council Meeting

Minutes of Meeting held at The Parish Council Office, Metheringham
Wednesday 10th January 2024 at 6.15pm

Present: Cllr K Parker (Chair)
 Cllrs R Grummitt B Nelson S Peek J Simpson
 M Westerman M Worthington

In Attendance: Miss A Driver (Clerk & note taker)

Public Forum: None

00020. **CHAIRS COMMENTS**

The Chair opened the meeting with general housekeeping and welcomed those present.

00021. **TO RESOLVE TO ACCEPT APOLOGIES FOR ABSENCE AND REASONS GIVEN IN ACCORDANCE WITH LOCAL GOVERNMENT ACT 1972 S85(1)**

The meeting was advised that apologies had been received from Cllr D Parry, Cllr F Pembery. No apologies received from Cllr R Castle.

Proposed Cllr R Grummitt, Seconded Cllr M Westerman and **Resolved:** That apologies with valid reasons for absence had been accepted from Cllr D Parry.

Proposed Cllr S Peek, Seconded Cllr R Grummitt and **Resolved:** That apologies with valid reasons for absence had been accepted from Cllr F Pembery.

Apologies not accepted from Cllr R Castle as none received.

00022. **TO RECEIVE MEMBERS DECLARATIONS OF INTEREST**

a. **Members are required to declare any declarations of interest at this point and may also make them at any point during the meeting in accordance with Metheringham Parish Councils Code of Conduct**

None received

b. **Dispensations: To consider and grant dispensation to relevant members in accordance with Metheringham Parish Councils Code of Conduct**

None received.

00023. **TO RECEIVE AS A CORRECT RECORD THE DRAFT NOTES OF THE PARISH COUNCIL MEETING HELD 29TH NOVEMBER 2023 AND THE STAFFING-FINANCE-COMMUNICATIONS COMMITTEE HELD ON 13TH DECEMBER 2023**

Proposed Cllr M Westerman, Seconded Cllr J Simpson and **Resolved:** That the draft notes of the meeting of the Parish Council held on the 29th November 2023 and the Staffing-Finance-Communications meeting held on the 13th December 2023 be approved as the official minutes.

00024. **TO CONSIDER AND RESOLVE AN AMENDMENT AND INCLUSION OF EX OFFICIO WITHIN THE PARISH COUNCILS STANDING ORDERS/TERMS OF REFERENCE**

Proposed Cllr R Grummitt, Seconded Cllr M Westerman and **Resolved:** To amend Standing Orders and include The Chairman shall be ex officio on all standing committees.

00025. **FINANCE**a. To review and consider payments of accounts

Proposed Cllr B Nelson, Seconded Cllr J Simpson and **Resolved**: Council members approved the payment of accounts.

	Date	Company	Description	Net	VAT	Total
1	30/11/2023	Glendale	Grasscutting	£ 97.00	£ 19.40	£ 116.40
2	30/11/2023	P Baumber	Allotment Hedgerow	£ 83.00	£ 16.60	£ 99.60
3	01/12/2023	Cathedral Stationary	A4 Paper	£ 18.99	£ 3.80	£ 22.79
4	04/12/2023	A Driver	EXP Batteries & Consumables	£ -	£ -	£ 36.20
5	11/12/2023	CMH Heating	Boiler for Pavilion	£ 999.34	£ 199.87	£ 1,199.21
6	12/12/2023	P Elmore	Window Cleaning	£ -	£ -	£ 19.00
7	13/12/2023	Pink Icecream Van	Stall Refund (F&F)	-	-	£ 30.00
8	13/12/2023	HMRC	March 2019 to April 2020	£ -	£ -	£ 2,384.73
9	21/12/2023	Microshade	IT Services	£ 159.88	£ 31.98	£ 191.86
10	26/12/2023	SSE Energy	Electricity Public Toilets (Mar-Dec)	£ 105.36	£ 5.27	£ 110.63
11	26/12/2023	SSE Energy	Electricity War Memorial (Mar-Dec)	£ 77.25	£ 3.86	£ 81.11
12	31/12/2023	Eon	Street Lighting Maintenance	£ 865.50	£ 173.10	£ 1,038.60
13	04/01/2024	Npower	Electricity Street Lighting (Oct-Dec)	£5,762.54	£1,152.51	£ 6,915.05
14	08/01/2024	M Westerman	EXP Library Receipt Book	£ -	£ -	£ 13.90
15	15/12/2023	Rialtas	Training 14/12/23	£ 250.00	£ 50.00	£ 300.00
16	28/12/2023	A Driver	EXP 10 x Combination Locks	£ -	£ -	£ 91.31
17	Employer/Employee Payments		Salaries/HMRC/Pension (Sept-Nov)	£ -	£ -	£ 8,223.66
18	Employer/Employee Payments		Salaries/HMRC/Pension (Dec)	£ -	£ -	£ 6,519.47
19	06/01/2024	Mr & Mrs Wallace	Stall Refund (F&F)	£ -	£ -	£ 30.00
20	02/01/2024	M Shaw	Pavilion Cleaning	£ -	£ -	£ 180.00
21	01/01/2024	F1 Group	Website Hosting	£ 60.00	£ 12.00	£ 72.00
22	05/01/2024	LALC	Webmaster 5 hours	£ 85.00	£ 17.00	£ 102.00
Totals				£8,563.86	£ 1,685.39	£27,661.12

b. To consider and resolve the mileage rate to be claimed by employees of the parish council and whether this should be in line with HMRC approved mileage rates of 45p for Cars and Vans for the first 10,000 business miles in the tax year and 25p for each business mile over 10,000 in the tax year

Proposed Cllr J Simpson, Seconded Cllr M Westerman and **Resolved**: Council members in line with HMRC approved the mileage rate of 45p.

c. To consider and agree the budget and precept for the financial year 2024/2025

Proposed Cllr R Grummitt, Seconded Cllr M Westerman and **Resolved**: Council members agreed the budget and precept of £180,000.00 for the financial year 2024/2025. An increase of £18,640.00 (Band 'D' equivalent £153.48 at 7.22% which is a change of £10.34 when compared to £143.14 in 2023/2024.

The meeting closed at 7:16pm