

# METHERINGHAM PARISH COUNCIL



**NOTICE IS HEREBY GIVEN and COUNCILLORS ARE SUMMONED to attend** the Parish Council Meeting of Metheringham Parish Council to be held at **6.30pm on Wednesday 24<sup>th</sup> April 2024** at The Parish Office, High Street, Metheringham LN4 3DZ.

This is a public meeting which may be filmed, recorded, and published.

*A Driver*

Angie Driver

Clerk/RFO to Metheringham Parish Council

19<sup>th</sup> April 2024

## AGENDA

<b>Public Forum 6.15pm – 6.30pm</b>
The public may address the council for a maximum of 15 minutes on current matters, or issues which may become future agenda items.
<b>Council Session</b>
1. Chairs welcome and comments
2. To resolve to accept Apologies for Absence and reasons given in accordance with Local Government Act 1972 S85(1).
3. <u>To receive members declarations of interest</u> a. Members are required to declare any declarations of interest at this point and may also make them at any point during the meeting in accordance with Metheringham Parish Councils Code of Conduct. b. Dispensations: To consider and grant dispensation to relevant members in accordance with Metheringham Parish Councils Code of Conduct.
4. To receive as a correct record the minutes of the Parish Council Meeting held on 28 <sup>th</sup> February 2024.
5. <u>To receive update reports from LCC and NKDC</u> a. Lincolnshire County Council - Cllr R Kendrick b. North Kesteven District Council - Cllr D Parry & Cllr F Pembery
6. <u>To receive updates from Council representatives to other village organizations and committees</u> a. Village Hall Management Committee - Cllr B Nelson b. Metheringham Swimming Pool - Cllr M Worthington c. Metheringham Bowls Club - Cllr M Westerman d. Metheringham Community Hub - Cllr M Westerman e. Metheringham Football Club - Cllr K Parker f. Metheringham Gardening Club - Cllr F Pembery
7. To receive an update from the Clerk.
8. To discuss and resolve the provision of the Parish grass cutting services for 2024/2025.
9. To discuss the 2024 annual play inspections and resolve whether to use The Play Inspections Company who were used in 2023.
10. To discuss and resolve the submission of a response as part of the statutory consultation process to Lincolnshire County Council re proposed waiting restriction on Prince's Street, Metheringham (ref TRO/H/LS/9047 and plan TRO/LS/9047/001.
11. To discuss and resolve correspondence received from the Metheringham Over 60'S Club for assistance by way of a financial donation.
12. To consider and resolve the purchase of clean up after your dog/keep dog on lead sign(s) for use within the parish area - Cllr F Pembery.
13. To discuss and resolve a request received from the bowls club for one of the old defibrillator units which has been replaced to be gifted to the bowls club.
14. To receive an update on the area known as The Spring and the Parish Council's request to Blankney Estates to lease and maintain the area (minute ref 00057 relates).

15. To receive an update on the preparation for the Annual Parish Meeting (village meeting).
16. To receive an update from Cllr F Pembery on the subject and creation of an Emergency Plan and resolve whether the formation of separate Council led group is required.
17. To discuss and resolve where an official portrait of The King (received free of charge) should be displayed, or gifted to another village group, organisation or charity.
18. To discuss and resolve whether the Parish Council wishes to respond and make comment to correspondence received from Lincolnshire County Council (LCC): <i>Request to move the bus stop on Metheringham, High Street. LCC have assessed the current location and potential new locations for the bus stop, due to the width of the footways along the road our best solution is to move the bus stop back to its original location (outside the news agents). However, with the footway being so narrow it will not facilitate the bus flag or the bus stop clearway sign, we will install the markings as standard, but they will not have a legal order on them due to not installing the BSC sign. With this not being an official bus stop clearway, there will not be an order on it, meaning LCC do not need to carry out the official consultation process, where the plan goes out to members of the public/advertised in the paper. Cllr Kendrick has agreed to the new location but has asked that we run it past the members of the parish, if you also approve, we are going to issue the works to have the markings installed and the current ones burnt off the carriageway.</i>
19. To discuss and resolve whether to pay the joining fee of the clerk to join the Society of Local Council Clerks (SLCC) a professional body for local council clerks and senior council employees.
20. <u>Environment Committee (EC)</u> <ol style="list-style-type: none"> <li>a. Deferred from EC, minute reference 00016 relates. To discuss the quote received for a driveway and entry/exit requirements at the compound area located on Prince's Street, Metheringham. <ol style="list-style-type: none"> <li>i. Resolve to accept the quote or not for works to be carried out.</li> <li>ii. If item 23a agreed to resolve to agree the specification of works to be undertaken including consideration of any known tree protections orders and agree budget.</li> </ol> </li> <li>b. Deferred from EC, minute refence 00019 relates. Recommendation to purchase a new hitch lock mechanism for the trailer which was broken during the fayre and feast. <ol style="list-style-type: none"> <li>i. Resolve to purchase a hitch lock and budget for hitch lock if agreed.</li> </ol> </li> <li>c. Recommendation from the EC meeting held on 17/04/24 - To discuss and resolve for Burdens at North Kyme to collect free of charge the road sweeper and carry out an assessment and provide a quote for any works following the assessment of the road sweeper for the Council to consider.</li> <li>d. Recommendation from the EC meeting held on 17/04/24 – To discuss and resolve to accept the quote received for PAT and EICR inspections/tests to be undertaken at the Parish Council Office, Pavilion and the Community Hub/Library.</li> </ol>
21. <u>Metheringham Community Gardening Group</u> <ol style="list-style-type: none"> <li>a. To discuss and resolve a request received from Metheringham Community Gardening Group and whether they are to receive an outstanding grant amount to the value of £1,341. In 2022 a grant was approved to value of £2,000 as a start-up grant for the Metheringham Community Gardening Group, which £659 has been drawn down. At the time of the original grant was approved the group did not possess their own bank account but they do now.</li> <li>b. To discuss and resolve the use of the land to rear of the Parish Office and security fencing to secure the area.</li> </ol>
22. To discuss a request received from the handy person who at the time used their own personal drill a Makita HP457DW 18V to place a hole through the trunk of the Christmas tree as there was no council issued drill. This has resulted in the high-speed motor of the drill now not working. To consider and resolve to repair the drill in question, replace with a like for like or something else.

23. Street Lighting Metherringham

To receive an update and discuss items deferred from the last meeting of the parish council on 28<sup>th</sup> February 2024, minute reference 00063 (items a and d) re the responsibility for street lights located at 72 and 73 Field Farm Lane and consider to resolve whether to fit all-night or part-night photocells (midnight to 6am) on street lights identified for the phase one street light works or not.

24. Finance

- a. To retrospectively approve and resolve the purchase of Parish Council owned tools to value of £744.92 from to enable the handy person to carry out their role.
- b. To receive an update on the Internal Audit for the financial year 2023/2024.
- c. Recommendation from the Finance, Staffing and Communications meeting held on 16/04/24 for the £10,558.93 CIL monies for 2023/2024 relating to 20/0029/FUL, land east of Sleaford Road and west of Dunston Road to be received from NKDC in April 2024 to be earmarked for the MUGA.
- d. To resolve the payment of accounts.

25. To consider and resolve the submission of any comments to NKDC for planning and tree applications received since the last meeting of the council and any new applications received after the publication of the agenda

- a. REF 24/0313/TCA - Description of works: T1 - Conifer - Fell. T2 - Grey willow bush - Fell.  
T3 - Corkscrew Willow Tree - Pollard or reduce crown height to 3.5m and lift to 2.5m kerbside. T4 - Privet Hedge - trim and crown reduction to approx. 2.5m. T5 - Salix - Reduce crown to a 2m globe shape. Reduce by 1.5m at the bottom right as branches are causing the tree to lean. Location: 40 Drury Street, Metherringham, LN4 3EZ.

26. To note planning and tree decisions received from NKDC since the last meeting of the council

None received.

Next meeting to be held on Wednesday 29<sup>th</sup> May 2024