

METHERINGHAM PARISH COUNCIL

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<http://parishes.lincolnshire.gov.uk/Metheringham/>



You are summoned to an Extraordinary meeting of Metheringham Parish Council Environment Committee which will be held on **Wednesday 20th March 2024 at the Parish Council Offices, High Street, Metheringham, LN4 3DZ at 6.30pm.**

Signed:

M Worthington

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Chair of Environment Committee

Metheringham Parish Council

15th March 2024

AGENDA

- 1. Chair comments**
- 2. To resolve to accept Apologies for Absence and reasons given in accordance with Local Government Act 1972 S85(1)**
- 3. Members Declarations of Interests:**
 - a. Members may make any declarations of interest at this point but may also make them at any point during the meeting in accordance with Metheringham Parish Councils Code of Conduct
 - b. Dispensations: To consider and grant dispensation to relevant members in accordance with Metheringham Parish Councils Code of Conduct.
- 4. To resolve to accept the minutes of the previous meeting.**
- 5. To receive updates from actions agreed at the last meeting of the environment committee held on 30th January 2024. to consider and agree any recommendations to go before the next meeting of the parish council for decision.**
 - a. Submission of pre planning MUGA form to NKDC:**

Action was for the Clerk to establish whether a preliminary enquiry form is required by NKDC in respect of planning permission. If yes to complete and submit on behalf of the Parish Council using details from a previous form not submitted dated May 2023. To look at the old specification to seek new tenders given the time frame that has passed and to establish whether the fence height needs to increase.

- b. Fact-finding exercise to be undertaken in respect of the Windmill building located in Metheringham and a meeting with the owner:**

Action was for Cllr K Parker to introduce Cllr B Nelson to the owner of the windmill in an attempt for both to establish the intentions regarding the future of the windmill.

Action was for the Clerk to look into arranging a talk about the windmill to be given to the Parish Council.

- c. **To receive an update on siting requirements for the installation of the new benches within the Parish:**

Action was for Cllr R Grummitt and Cllr B Nelson to re-visit the siting arrangements for four new benches, two of which are disabled persons. Taking into consideration standing area/base requirements if any, accessibility and site locations. Upon completion to feedback to the Clerk to enable the item to be tabled at the next meeting of the Environment Committee.

- d. **To consider repairs and maintenance required to the Road Sweeper:**

Action was for the Environment Councillors to meet at 10:30am on Saturday the 17th February 2024, location the container. For the Road Sweeper to be moved from inside the container to temporary storage being offered by Cllr K Parker to enable the condition of the Road Sweeper to be established and the findings reported back to the Clerk upon completion.

- e. **To consider PAT testing / Electric Safety Checks to Parish Council buildings:**

Action was for the Clerk to ascertain quotes for PAT testing of electrical appliances and equipment located within the Parish Council Office, the Pavilion and the Community Hub/Library. Also to obtain quotes for the EICR inspections required to the building fixed electrical apparatus.

- f. **Asbestos located at the Swimming Pool and the Allotments:**

Action was for the Clerk to seek quotes for the removal of asbestos located at the allotments including a sample to be taken and tested to confirm whether asbestos is present at the swimming pool.

6. **To receive an update following a meeting between parish council representatives (Cllr K Parker, Cllr M Westerman and Cllr R Castle) and Metheringham football club. including any amendments to the existing MOU and agree any recommendations to be taken to the next meeting of the Parish Council.**
7. **To consider correspondence received from Metheringham Football Club dated 21st February 2024 and the compaction of wheeling's located to the field behind the Star and Gatar and agree recommendation to take to the next meeting of the parish council (MPC minute ref 00062 relates).**
8. **To receive an update on the works to Metheringham toilets and to discuss and agree any recommendation to go before the next meeting of the Parish Council for the fitting of mag locks and operational usage for public to gain access to the toilets. To include opening times, contract cleaning and supply of toiletries.**
9. **To consider new Container, its siting and location, any base requirements and power supply and agree any recommendations.**
10. **To discuss and agree the compiling for the recording of information for the 2023/2024 Asset Register.**
11. **To consider the driveway and entry and exit requirements to the compound area on Princess Street and any recommendations.**

- 12. To receive an update on the delivery of the ride on mower.**

- 13. To discuss the feasibility of and business case for purchasing the trailer back assembly for the road sweeper to enhance it's functionality and purpose.**

- 14. To resolve to purchase a new hitch lock mechanism for the trailer which was broken during the Fayre and Feast.**

- 15. To discuss and nominate Person(s) to complete the task of arranging the installation of the new defibrillators.**

- 16. To receive an update on the progress towards repairs to the VHall car park as previously agreed by full council and determine the way forward from this point.**

- 17. To discuss and recommend to full council the purchase of tools required for the council to meet its obligations in respect of maintenance of play park environs and equipment.**

- 18. To discuss the correspondence received regarding the new bench within the war memorial garden.**

- 19. Date and time of next meeting.**