

**Metheringham Parish Council**

**Draft minutes of a Full Council Meeting of Metheringham Parish Council, held in the Parish Council Office, High Street, Metheringham, LN4 3DZ on Wednesday 2nd April 2025 at 6.30pm. There was be a public forum at 6.15pm prior to the meeting where members of the public, \*County and District Councillor's together with any other members of public bodies present can make short statements to the committee.**

*John F Money*

Signed: John F Money Temporary Clerk  
Metheringham Parish Council  
High Street Metheringham LN4 3DZ  
[parishclerk@metheringham-pc.gov.uk](mailto:parishclerk@metheringham-pc.gov.uk) Telephone 07775692023  
8<sup>th</sup> April 2025

**Members:** Cllr K Parker Chairman( KP); Cllr Roy Grummitt Vice Chairman (RG); Cllr J Gwilym (JG); Cllr A O'Sullivan (AO); Cllr S Peak (SP); Cllr F Pembery (FP); Cllr C Redpath (CR), Cllr R Castle (RC); Cllr D Parry (DP); Cllr J Simpson (JS); Cllr M Wallace (MWa), Cllr M Westerman (MWE); Cllr M Worthington (MWo). John F Money Temporary Clerk (JFM); Temporary RFO Tony Shaw (TS).

**Attendance:** : Cllr K Parker Chairman( KP); Cllr R Grummitt Vice Chairman (RG); Cllr J Gwilym (JG); Cllr S Peak (SP); Cllr F Pembery (FP); Cllr C Redpath (CR); Cllr D Parry (DP); Cllr J Simpson (JS); Cllr M Wallace (MWa); Cllr M Worthington (MWo).

*\*During the pre-election Purdah period (we are in at the moment) County and District Councillors are excused from making reports that may be construed of being of a political nature*

**Public Forum:** Cllr Rob Kendrick informed Members of the new bus time table situated near Metheringham Co-op

**The Meeting continued in formal session.**

**1. Chairman's opening remarks**

a) The Chairman explained the circumstances to calling this meeting at this time: the meeting had been deferred by one week so the new Temporary RFO Tony Shaw could give Members the provisional year end figures. The Chairman went on to introduce Tony to the Members present giving a brief resume of Tony's qualifications etc

**2. To resolve to accept apologies for absence and reasons given in accordance with Local Government Act 1972 S85(1)**

### **3. Members Declarations of Interests:**

a) Members may make any declarations of interest at this point but may also make them at any point during the meeting in accordance with Metherringham Parish Councils Code of Conduct: **None.**

b) Dispensations: To consider and accept dispensation request received by the Temporary Clerk to relevant members in accordance with Metherringham Parish Councils Code of Conduct: **None.**

c) Members are reminded to review and revise their declaration of interest form held by NKDC where any change of circumstances has occurred: **Noted.**

**4.To ratify the draft minutes from the 26<sup>th</sup> February 2025 meeting:** were not available, proposed by MWO and seconded by RG resolved to defer until the next meeting. **Action JFM.**

**5.To review any matters arising (which are not agenda items) together with action items previously noted.**

**6. To discuss and resolve the situation with the road sweeper** A short debate took place and it was proposed by MWe and seconded by RG and resolved that JFM organize the servicing of this equipment by Ernest Doe of North Kyme. **Action JFM.**

**7. To discuss and resolve the situation with the large mower.** A short debate took place and it was proposed by MWe and seconded by RG and resolved that JFM organize the servicing of this equipment by Ernest Doe of North Kyme. **Action JFM.**

**8. To discuss and resolve the date of the Annual Parish Council Meeting (as early as possible after the Annual Parish Meeting, within May to accord with the Act):** A very short debate ensued, it was proposed by RC and seconded by MWa and resolved that the meeting be held on the 1<sup>st</sup> of May 2025. **Action JFM.**

**9. To ratify the fruit trees provided by NKDC and procured by the district councillors planted in the parish since the last meeting:** **Noted.**

**10.To discuss and resolve the provision of a dog/waste bin to be provided adjacent to the Shiregate crossing (request from Network Rail and parishioners):** A debate took place regarding the suitability of this bin, it was proposed by RG and seconded by RC it was resolved the bin be purchased and fixed in the position indicated after consultation with NKDC **Action JFM.**

**11. Financial Matters:** To receive a report and supplementary information from the Temporary RFO Tony Shaw. Tony gave a detailed report of the council's finances and handed out all of the recommendations and calculations in his draft prepared for the meeting,

a) A request by TS for the transfer of funds from Lloyds Bank to Unity Trust Bank was made, after short debate took place and it was proposed by RG and seconded by MWE that TS organize the transfer of funds with JFM and TC being able to raise payments and KP and RG being joint authorizers. **Action TS.**

b) JFM requested the RFO and he be given authority to deal regarding procuring the best deal possibly for replacement street lamp columns after a lengthy debate, it was proposed by RG and seconded by MWE and resolved that JFM & TS get the best deal they can from Eon with a limit of a £50,000 spend with the lamp type left in abeyance until further information is gained on how the night dimming lamps compare to the part night ones previously agreed upon. **Action JFM & TS.**

*( Cllr Rob & Mrs Jane Kendrick left the meeting)*

**12. To discuss and resolve a proposal that from the 1<sup>st</sup> April 2025 the council's minutes and agendas comply with the NALC recommendations on recording information and the Standing Orders document is revised to reflect this change:** **Noted. Action JFM.**

**13. The Chair will ask Members to resolve to move the meeting into closed session with the public and press excluded as set out in the Public Bodies (Admissions to Meetings) Act 1960, as amended by Section 12a of the Local Government 1972 for this particular occasion.** Proposed by JG and seconded by RG it was resolved to move the meeting into closed session.

**14 To discuss resolve staff holiday pay arrangements:** Full information was not available due to a question raised by the Council's Payroll provider, **deferred until such information becomes available** **Action JFM.**

**15. To discuss and resolve matters appertaining to the Internal Review:** The Chairman read out a statement prepared by JFM. A debate ensued relating to the contents of the statement and other matter appertaining to it. Finally, it was resolved to accept both the Internal Review and the recommendations made within it. **Action Council**

**16. Date of the next meeting - 1<sup>st</sup> May 2025**

The Chairman closed the meeting at 8:05pm.

*John F Money (Temporary Clerk)*

















































































**32b**  
**Metheringham Parish Council**  
**NOTICE**  
(5:30pm 28/03/2025)

**Draft Minutes of the Full Council Meeting of Metheringham Parish Council, which was held in the Parish Council Office, High Street, Metheringham, LN4 3DZ on Wednesday 2nd April 2025 at 6.30pm. There was be a public forum at 6.15pm prior to the meeting where members of the public, and County and District Councillor's together with any other members of public bodies present could make short statements to the committee.**

*John F Money*

Signed: John F Money Proper Officer  
Metheringham Parish Council  
High Street Metheringham LN4 3DZ

The Chair Councillor Keith Parker (KP); the Vice Chair Councillor Roy Grummitt (RG); Councillor June Gwilym (JG); Councillor Asia O'Sullivan (AO); Councillor Shirley Peak (SP; Counsellor Fran Pembury (FP); Councillor Catherine Redpath (CR); Councillor Rob Castle (RC); Councillor Dave Parry (DP); Councillor John Simpson; Councillor Malcolm Wallace MWA); Councillor Mike Westerman (MWe); Councillor Mark Worthington (MWO). Proper Officer of Council John F Money (JFM)

**Public Forum**

**The Meeting will continue under Standing Orders.**

**AGENDA**

**1.Chair's opening remarks**

**2. To resolve to accept apologies for absence and reasons given in accordance with Local Government Act 1972 S85(1)**

**3. Members Declarations of Interests:**

- a. Members may make any declarations of interest at this point but may also make them at any point during the meeting in accordance with Metheringham Parish Councils Code of Conduct:



- b. Dispensations: To consider and accept dispensation request received by the Temporary Clerk to relevant members in accordance with Metherringham Parish Councils Code of Conduct.
- c. Members are reminded to review and revise their declaration of interest form held by NKDC where any change of circumstances have occurred.

**4.To ratify the draft minutes from the 26<sup>th</sup> February 2025 meeting**

**5.To review any matters arising (which are not agenda items) together with action items previously noted.**

**6. To discuss and resolve the situation with the road sweeper**

**7. To discuss and resolve the situation with the large mower.**

**8. To discuss and resolve the date of the Annual Parish Council Meeting (as early as possible after the Annual Parish Meeting, within May to accord with the Act).**

**9. To ratify the fruit trees provided by NKDC and procured by the district councillors planted in the parish since the last meeting.**

**10.To discuss and resolve the provision of a dog/waste bin to be provided adjacent to the Shiregate crossing (request from Network Rail and parishioners).**

**11. Financial Matters: to receive a report and supplementary information from the Temporary RFO Tony Shaw.**

**12. To discuss and resolve a proposal that from the 1<sup>st</sup> April 2025 the council's minutes and agendas comply with the NALC recommendations on recording information and the Standing Orders document is revised to reflect this change**

***13.The Chair will ask Members to resolve to move the meeting into closed session with the public and press excluded as set out in the Public Bodies (Admissions to Meetings) Act 1960, as amended by Section 12a of the Local Government 1972 for this particular occasion.***

**14 To discuss resolve staff holiday pay arrangements**

**15.To discuss and resolve matters appertaining to the Internal Review.**

**16. Date of next meeting**

***John F Money (Temporary Clerk)***