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METHERINGHAM PARISH COUNCIL

John F Money Proper Officer

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Draft minutes of the Annual Council Meeting of the Parish Council which was held at 6:30 pm on Wednesday, the 1st of May 2025 in the Parish Offices at 31a High Street Metherringham LN4 3DZ.

Members of Council: Chairman; Cllr Malcolm Wallace (MWa); Vice Chairman Cllr Keith Parker (KP); Cllr June Gwilym (JG); Cllr Asia O'Sullivan (AS); Cllr Shirley Peek (SP); Cllr Fran Pembury (FP); Cllr C Redpath (CR); Cllr Rob Castle (RC); Cllr Roy Grummitt (RG); Cllr Dave Parry (DP); Cllr John Simpson (JS); Cllr M Westerman (MWe); Cllr Mark Worthington (MWo) John F Money Proper Officer (PO) and Tony Shaw RFO.

In Attendance: Chairman; Cllr Malcolm Wallace; Vice Chairman Cllr Keith Parker; Cllr June Gwilym ; Cllr Asia O'Sullivan; Cllr Shirley Peek; Cllr C Redpath; Cllr Rob Castle; Cllr Roy Grummitt; Cllr Dave Parry; Cllr John Simpson; Cllr M Westerman; Cllr Mark Worthington; John F Money Proper Officer and Tony Shaw.

The public forum is scheduled for 6:15pm where members of the public are allowed to speak for three minutes each on matters concerning the parish. Members of the County and District Councils and other agencies may also give reports during this period of 15 minutes.

John F Money

John F Money Proper Officer (PO) to Metherringham Parish Council

20th May 2025

Public forum: Public comments (rescheduled to Item 2a on the agenda)

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AGENDA

The meeting to move into formal session immediately to allow for the election of the Chairman. where members of the public are not allowed to speak, in certain circumstances the Chairman may move the meeting out of formal session to allow for this to happen.

1. a. **To elect The Chairman of the Council** Cllr Parker took the chair and indicated he was stepping down for personal reasons, and duly proposed Cllr Wallace for the post. Two Candidates were both proposed and seconded Cllr Wallace and Cllr Worthington, after the vote was taken it was resolved that Cllr Wallace be the Chairman for the Year 2025/26

b. To elect the Vice Chairman of the council: Cllr Wallace took the chair and duly proposed Cllr Parker for the post of Vice Chairman. Two Candidates were both proposed and seconded Cllr Parker and Cllr Worthington, after the vote was taken it was resolved by the Chairmans casting vote that Cllr Parker be Vice Chairman the Year 2025/26.

Public forum: Public comments: there were several comments that were critical of the parish council and its general administration over the last year, there was a heated exchange of views and the accusation that previously the Council had allowed a culture of bullying to exist. The PO said he would investigate. **Action PO.**

Cllr June Gwilym gave a brief report on police activities

2. To resolve to accept Apologies for Absence and reasons given in accordance with Local Government Act 1972 s85(1): Cllr Fran Pembrey (Family commitments) Proposed AO and seconded by SP; Cllr Kendrick (election)

3. Members Declarations of Interests:

a. Members may make any declarations of interest at this point but may also make them at any point during the meeting in accordance with Metherringham Parish Councils Code of Conduct: None

b. Dispensations: To consider and grant dispensation to relevant members who have contacted the Proper Officer requesting a dispensation in accordance with Metherringham Parish Councils Code of Conduct None

c. Chairman to remind members to review their Declaration of Interest forms when their or their partners circumstances change. Noted

4. To approve the draft minutes of previous meetings of the Parish Council the following minutes were approved: Wednesday 26th February 2025, Monday the 24th March 2025 and the 2nd April 2025 as a true and accurate record of those meetings

5. To note any action points outstanding from previous The PO updated the Members on the proposed street lighting proposals previously resolved and promised to bring fixed quoted sums to the next Full Council meeting. **Action PO.**

6. To appoint representatives to outside bodies:

- a. Lincolnshire Association of Local Councils (LALC, usually the Chairman and the Proper Officer) **MWa & MWo**
- b. Village Hall Management Committee **KP**
- c. Metherringham Swimming Pool **MWo**
- d. Metherringham Bowls Club **RG**
- e. Metherringham Community Hub **MWe**
- f) Metherringham Gardening Club **CR.**

7. To consider and resolve to appoint members to serve on the Committees of the Council: deferred to the next meeting. **Action Council; PO.**

9. Policies:

To review and adopt the following policies: deferred to the next meeting. **Action Council; PO.**

10. Asset Register: To consider and verify the up to date asset register for 2025/26, if available. : deferred to the next meeting. **Action Council; PO.**

12. Reports from council representatives on other village organizations and committees:

- a. Metheringham Village Hall Management Committee: KP responded.
- b. Metheringham Swimming Pool: MWO responded.
- c. Metheringham Community Hub: MWe responded.
- d. Metheringham Bowls Club: RG responded.
- e. Metheringham Football Club: RC responded.
- f. Metheringham Gardening Club: CR responded.

13. Financial matters:

a. Insurance:

- i) To consider and resolve the Council's Insurance renewal premium due on 1st June 2025: it was resolved the renewal premiums as set out by the RFO from our brokers Clear Councils be accepted for the year 2025/26. **Action RFO.**

b. Accounts for Payment:

- i) To consider and resolve to accept the bank reconciliation for end of April 2025 Accepted. **Action RFO.**
- ii) To consider and resolve payments made between 1st April and 1st May 2025 resolved:

c. Consider grant applications received from the following groups:

- i Metheringham over 60s Club: resolved to award £500.00 **Action RFO.**
- ii) Metheringham Gardening Club No application this year received
- iii) Metheringham Bowls Club: resolved to award £500.00 **Action RFO.**
- iv) Metheringham Swimming Pool: resolved to award £5,000.00 **Action RFO.**

14. To resolve provisional dates and times for Full Parish Council meetings to be held in 2025-26

16. Planning Applications:

To note No 6 Flintham Close application resolved by the Proper Officer after consultation with Members. Noted

16. Public bodies (admission to meetings) act 1960 exclusion of the press and public: to resolve that

in accordance with section 1(2) of the public bodies (admission to meetings) act 1960 and Schedule 12a of the Local Government Act 1972 by reason of the confidential nature of the remainder of the business, the press and public be excluded. Proposed RG and seconded by JG and resolved

18.The Temporary Clerk to update Members on recent issues raised both at the Annual Parish Meeting and other relevant information: Members were informed of events and actions taken and to be taken; **Action PO**

19. Staff Contracts of Employment A resolution was made regarding this matter. **Action Finance & Staffing Committee.**

20. Date of next meeting: 28th May 2025.