

METHERINGHAM PARISH COUNCIL

High Street, Metherringham, LINCOLN, LN4 3DZ

☎ 01526 323100

✉ parishclerk@metherringham-pc.gov.uk

<http://parishes.lincolnshire.gov.uk/Metherringham/>



You are summoned to a ordinary meeting of Metherringham Parish Council which will be held on **Wednesday 28th August 2024 at the Parish Council Offices, High Street, Metherringham, LN4 3DZ at 6.30pm.** A public session, lasting no more than 15 minutes, commences at 6.15pm. Members of the public and press are welcome to attend.

K A Parker

Signed:

Keith A Parker

Chair

Metherringham Parish Council

20th August 2024

AGENDA

1. **Chair's comments.**
2. **To resolve to accept Apologies for Absence and reasons given in accordance with Local Government Act 1972 S85(1)**
3. **Members Declarations of Interests:**
 - a. Members may make any declarations of interest at this point but may also make them at any point during the meeting in accordance with Metherringham Parish Councils Code of Conduct
 - b. Dispensations: To consider and grant dispensation to relevant members in accordance with Metherringham Parish Councils Code of Conduct
4. **To approve the notes of the Parish Council meeting held on Wednesday 31st July 2024 2024 as a true and accurate record**
5. **Reports from representatives on outside bodies:**
 - a. To receive a report from the County Councillor.
 - b. To receive a report from the District Councillors.
6. **To receive reports from representatives to other village organizations and committees:**
 - a. Village Hall Management Committee
 - b. Metherringham Swimming Pool
 - c. Metherringham Bowls Club
 - d. Metherringham Community Hub
 - e. Metherringham Football Club
 - f. Metherringham Gardening Club
7. **To discuss and resolve TOR for the Finance, Staffing and communications committee.**
8. **To discuss and resolve Clerk's Vacancy**
 - i **to resolve advert for Clerk**
 - ii **To resolve clerk Job Description**

9. To discuss and resolve staffing committees' recommendation to allow Vice Chair Cllr Roy Grummitt to hold access to council emails and files.
 10. To discuss and resolve staffing committees' recommendation to allow Cllr Catherine Redpath to hold access to council emails and files.
 11. To Discuss and Resolve fitting a Bird deterrent net over Beacon.
 12. To discuss and resolve to purchase new regulator and Gas cylinder for use on the Beacon.
 13. To discuss and resolve a request from Metherringham Army Cadets to use the Football field as a Air Rifle shooting Range
 14. To discuss and resolve to continue the services of NKDC tree inspection which is due September 2024
 15. To discuss and resolve a residents request for advertising in Parish Notice boards
 16. To Discuss and resolve to unlock Prince's street barriers to allow access for emergency vehicles for Beerfest
 17. To Discuss and resolve to issue Princes Street Barrier padlock code to NKDC for access to empty rubbish Bins
 18. To review request from Yellow Brick Road regarding age limits on equipment in playpark and agree response.
 19. To discuss and resolve to issue a visitor's signing in book for all visitors to Office
 20. To Discuss and resolve to employ a second handy person / Litter picker
 - a. to confirm hours to be offered
 - b. To confirm Job description
 21. To receive update on Public toilet door opening/Closing method and integral locks
 22. To receive an update from Cllr R Castle on the subject and creation of an Emergency Plan.
 23. Financial matters:
 - i. To consider and approve the bank reconciliation for end of August 2024
- Monies In Bank at 20-08-24

Treasurers Account	9,129.08
Treasurers Account	4,123.56
BUS BANK INSTANT	9,641.12
BUS BANK INSTANT	332,723.90
Total	355,617.66

- ii. To consider and approve payments made between July and August 2024
- iii. To approve the accounts for payments to be made

Invoices for payment @ 20-08-24

Eclipse Fencing Post Mix for Dog Bin	£15.00
Glendale Grass cutting	£1,538.40
M Gladwin Electrical Safety Checks	£1,389.50
Glasdon New Dog Bin	£351.74
Wave water bill	£381.20
BT	£49.14
K Parker Brake Lube for Sweeper	£18.98
Total	£3,743.96
Paid By DD or SO or urgent payments	
Wright, Lilley & Co Accountants	£72.00
BT	£49.14
BT	£49.14
Staff Wages July	£1,346.92
Total Energies Electricity Library DD	£74.83
Total	£1,592.03

- iv To receive an update on staff payments

24. Public bodies (admissions to meetings act 1960 exclusion of the press and the public: to resolve that in accordance with Section 1(2) of the public bodies (admissions to meetings) act 1960 and by reason of the confidential nature of the remainder of the business the press and public be excluded.

25. To receive update on staffing issues

26. Date of Next Meeting 25th September 2024