

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 6 headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipt basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority:

Metheringham Parish Council

County area (local councils and parish meetings only):

Lincolnshire

### Financial year ending 31 March 2025

Prepared by (Name and Role):

Tony Shaw, Responsible Financial Officer

Date:

25/06/2025

	£	£
<b>Balance per bank statements as at 31/3/25:</b>		
Treasurers	21,394.16	
Bus Bank Instant	366,035.52	
Library	4,123.56	
Instant Access	9,697.53	
[add more accounts if necessary]		
		401,250.77
Petty cash float (if applicable)	-	-
Less: any unpresented cheques as at 31/3/25 ( <b>enter these as negative numbers</b> )		
None		
[add more lines if necessary]		
		-
Add: any un-banked cash as at 31/3/25		
Library/Hub Income	1,710.90	
		1,710.90
<b>Net balances as at 31/3/25 (Box 8)</b>		<b>402,961.67</b>