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**METHERINGHAM PARISH COUNCIL**

**Chairman of the Council Cllr Mark Worthington**

John F Money Proper Officer; Tony Shaw RFO.

31a High Street, Metherringham, Lincoln LN4 3DZ



01526 323100 07775 692013

[parishclerk@metherringham-pc.gov.uk](mailto:parishclerk@metherringham-pc.gov.uk)

<http://parishes.lincolnshire.gov.uk/Metherringham/>

**NOTICE**

(Posted 6:30pm 04/08/2025)

**You are summoned to a Finance & Staffing Committee Meeting of Metherringham Parish Council, which will be held in the Parish Council Office, High Street, Metherringham, LN4 3DZ on Friday 8<sup>th</sup> August 2025 at 6.30pm. There will be a public forum at 6.15pm prior to the meeting where members of the public, County and District Councillor's, together with any other members of public bodies present can make short statements of up to 3 minutes to the Members of the Parish Council for a period of 15 mins in total.**

John F Money

Signed:

John F Money Proper Officer;

Metherringham Parish Council High Street Metherringham LN4 3DZ.

4<sup>th</sup> August 2025.

**Public Forum:**

**The Meeting will continue in formal session under Standing Orders.**

**AGENDA**

(In extenuating circumstances the Chairman may move the meeting out of formal session to allow a member of the public to speak).

**1.Chairmans opening remarks together with housekeeping issues..**

- a) Brief explanation by the retiring Chair
- b) to elect a new Chair for the year 2025/26

**2. To note apologies for absence.**

**3. Members Declarations of Interests:**

- a. Members may make any declarations of interest at this point but may also make them at any point during the meeting in accordance with Metheringham Parish Councils Code of Conduct;
- b. Dispensations: To consider and accept dispensation request received by the Proper Officer from relevant members in accordance with Metheringham Parish Councils Code of Conduct;
- c. Members are reminded to review and revise their declaration of interest form held by NKDC where any change of circumstances have occurred. The Proper officer to hand out DPI flow charts which may remain on the chamber table during meetings)

**4.To ratify the draft minutes (for accuracy purposes only) of the following draft Minutes**

**5. Financial affairs:**

- a) Section 106 allocations;
- b) Allocation of assets (capital projects);
- c) Budget update.

6. ***The Chair will ask Members to resolve to move the meeting into closed session with the public and press excluded as set out in the Public Bodies (Admissions to Meetings) Act 1960, as amended by Section 12a of the Local Government 1972 for this particular occasion.***

**7.To ratify the posts of Clerk/Proper Officer and RFO and report back to Full Council on the 26<sup>th</sup> August 2025**