

METHERINGHAM PARISH COUNCIL

Address: 21a High Street, Metherringham, Lincoln LN4 3DZ, Tel: 01526 323100

Website: <http://parishes.lincolnshire.gov.uk/Metherringham/>

Chair of the Council: Cllr Mark Worthington, mworthington@metherringham-pc.gov.uk

Parish Clerk/Proper Officer: John F Money, parishclerk@metherringham-pc.gov.uk, Tel: 07775 692013

Responsible Finance Officer: Tony Shaw, rfo@metherringham-pc.gov.uk, Tel: 07824 811835



NOTICE

(Posted 5:00pm 23/10/2025)

You are summoned to a Full Council Meeting of Metherringham Parish Council, which will be held in the Parish Council Office, High Street, Metherringham, LN4 3DZ on **Tuesday 28th October 2025 at 6.30pm**. There will be a Public Forum **at 6.15pm**, prior to the formal meeting, where members of the public, County and District Councillors, together with any other members of public bodies, can make short statements of up to 3 minutes. The Public Forum will last for a maximum 15 minutes in total.

Signed: *John F Money*

John F Money
23rd October 2025.

Public Forum:

AGENDA

The Meeting will continue in formal session under Standing Orders.

(In extenuating circumstances, the Chairman may move the meeting out of formal session to allow a member of the public to speak).

1.	Chairmans opening remarks together with housekeeping issues	
2.	To note apologies for absence	
3.	Members Declarations of Interest	
	a)	Members may make any declarations of interest at any point during the meeting
	b)	To consider and accept dispensation requests received by the Proper Officer
	c)	Members are reminded to review their Interest form held by NKDC whenever any change of circumstances has occurred
4.	To ratify the draft minutes (for accuracy purposes only) of the Full Council meeting on 26th August 2025	
	a)	The Chair to sign the minutes as a true and accurate record of the meeting

	b)	Council to discuss completed and outstanding action items from previous minutes
5.	Co-option of a Councillor: Resolve to fill one vacant place on the Parish Council from any applications received	
6.	Events Working Group: F&F de-brief and an update about Remembrance Sunday	
7.	Fen Road Public Toilets: review	
8.	Village Hall: Update to Members	
9.	Planning & Environment Committee:	
	a)	Update regarding extra storage facility
	b)	Update on the proposed replacement buildings 21a High Street
	c)	Grass cutting schedule
	d)	Tree Survey and remedial action
	e)	Hedge cutting around the playing fields
10.	Princes Street Playpark:	
	a)	Mr. Treehouse
	b)	S106 allocation
11.	Mower: Update and further instructions to officers deferred item from the last meeting	
12.	Road Sweeper: to resolve disposal	
13.	Church Wall Graffiti: Information to Members	
14.	Planning: update of applications and decisions received by the Proper Officer	
15.	Emergency & Resilience Plan: update to Members	
16.	Library 10-year anniversary: Cllr Mike Westerman to report and make requests to the Council for resolution	
17.	Policies:	
	a)	Acceptance of Draft Grants Policy
	b)	Grant eligibility on Metheringham Airfield Gardening Club Grant already awarded
	c)	Further policy reviews

18.	Finance:	
	a)	To receive an update on Lloyds Bank account closures
	b)	To receive an update on Unity Trust Bank mandate
	c)	To note any significant items of income
	d)	To ratify any payments made since the last meeting, that were not previously presented for approval
	e)	To approve a Schedule of Payments
	f)	To approve a bank reconciliation to 26th October 2025
19.	AGAR: An update on the 2023-24 and 2024-25 Annual Returns	
20.	IT Support: To discuss the council's IT support contract with Microshade	
	<i>The Chairman will ask Members to resolve to move the meeting into closed session, with public and press excluded, as set out in the Public Bodies (Admissions to Meetings) Act 1960, as amended by Section 12a of the Local Government Act 1972 for this particular occasion.</i>	
21.	The Chair and Proper Officer to update Members: regarding the ongoing Code of Conduct and Mediation process. following a meeting between the Chair of the Council Cllr Mark Worthington; Kim Robertson (Monitoring Officer); Marcella Heath (Deputy Monitoring Officer) and the Clerk/Proper Officer of this Council. Resolution on further procedures to be taken.	
22.	Officer's remunerations review: pensions etc.	
23.	Date of the next meeting	