

# **METHERINGHAM, SOTS HOLE AND TANVATS PARISH COUNCIL**

**High Street, Metherringham, LINCOLN, LN43DZ**

**Tel: 01526 323100**

Minutes from the Closed Session from the Full Council Meeting of Metherringham Parish Council which was held in the Parish Council Offices, High St. Metherringham on **Tuesday 22<sup>nd</sup> November 2022 at 18:30.**

## **Attendees**

Cllr Parker - Chairman  
Cllr Worthington  
Cllr Pembery  
Cllr Tatton  
Cllr Peck  
Cllr Toynton  
Cllr Parry  
Cllr Nelson  
A Lawson - Acting Clerk to the Council

5 Members of the public  
1 County Councillor

## **Meeting commenced 18.20**

### **1. Chairman's Welcome**

Housekeeping instructions were provided.

### **2. Accept apologies for absence and reasons given in accordance with local government act 1972 s85(1)**

Cllr Grummitt  
Cllr Westerman  
Cllr Rymer  
Cllr D Holmes  
Cllr I Holmes

### **3. Members Declaration of interest**

a. Members declarations of interest:

Members may make any declarations of interest at this point but may also make them to any point you're in a meeting in accordance with Metherringham parish council's code of conduct

None received

b. Dispensations; to consider and grant dispensation to relevant members in accordance with Metherringham parish councils code of conduct

None

**4. To approve as a correct record the minutes of the meetings held on:**

a. 27<sup>th</sup> October 2022

Proposed; Cllr Toynton, Seconded; Cllr Nelson and **RESOLVED** unanimously

**5. To receive reports from representatives on outside bodies:**

a. County Councillor

Month report has been issued to all councillors. LCC has issued an update of available funding to Cllrs. The impact on LCC salary issues was reported.

b. District Councillors

Cllr Bailey - nothing

Cllr Pembury - report issued to all councillors

c. BBH policing team

No update received

d. to receive reports from Council representatives on other outside bodies

i. Village Hall Management Committee

Working group have been meeting and are considering the constitution.

ii. Metherringham Swimming Pool

No update available however date for MOU has been set.

- iii. Metheringham Community Hub  
Problems with the door have been resolved, however lighting requires attention
- iv. Metheringham Bowls Club  
No report received
- v. Metheringham Football Club  
have received the minutes from the morning, which includes concerns over electricity usage, vandalism and standard of cleanliness.

**6. To discuss remembrance Sunday event. Any Lessons Learned?**

The Chairman reported that it was the best event to date, however the memorial should be cleaned before the next event.

**7. To resolve a response on Famers market complaint email to Star and Garter.**

An update was provided. Agreed to send an email to the solicitors acting for the Star and Garter and explaining the fraudulent nature of the complaint.

Proposed; Cllr Tatton, Seconded; Cllr Worthington and **RESOLVED** unanimously

**8. To Receive an update on Banking Access to accounts**

Steps have been taken to access the account and it is hopeful that the it should be available next week

**9. To Receive an update on the repair to the old village cross.**

Reported that the work will be substantial and require highways closure. Quotes are to be sort.

Proposed; Cllr Tatton, Seconded; Cllr Nelson and **RESOLVED** unanimously

**10. To receive an update on Community Asset Order on Windmill and Mill House**

Despite council previously receiving a report that an application had been made to record the Windmill and Mill House as an Asset of Community Value, it has been discovered that this is incorrect. A representative of NKDC is to advise the council on ways forward.

**11. To Receive an update on Fire Audit.**

The Fire Audit has previously not been available to councillors. The document is now available and will be considered by the Environment Committee.

**12. To receive an update on FOI and ICO complaint.**

The FOI requests have been dealt with.

The ICO are happy with the responses and are awaiting the confirmation letter.

**13. To Discuss and Resolve to employ an electrician to repair Pavillion Lights.**

Possible problems with the outside lights and require access out of school hours.  
Council to obtain three quotes.

Proposed; Cllr Parry, Seconded; Cllr Pembery and **RESOLVED** unanimously

**14. To discuss and resolve arrangements for Christmas**

i. Purchase of Xmas Tree

Agreed to purchase the same size and from the same source as last year.

ii. Lighting of Xmas tree

PAT testing to be undertaken by Cllr Worthington

iii. School Choir to perform during Lighting

To liaise with Santa to arrange a suitable time for the school.

Proposed; Cllr Parker, Seconded; Cllr Peek and **RESOLVED** unanimously

iv. To Obtain wall fitted trees along high street

Agreed to defer this to the Events Committee for consideration next year.

v. To Receive update on Xmas Tombola

The Licence is now out of date and as such Cllr Pembery has offered to run the tombola on behalf of MPC. All funds are to go to the Fayre and Feast Fund.

Proposed; Cllr Tatton, Seconded; Cllr PToynnton and **RESOLVED** unanimously

The judges for the Best Dressed House and Business will be ratified at the next meeting.

**15. To discuss and resolve the location of following items:**

- i. Seagate external hard drive
- ii. SD card
- iii. Dictaphone

Agreed to write to the previous clerk and enquire about the whereabouts of the items.  
A request is also to be made in relation to the electricity, water and phone passwords.  
Proposed; Cllr Toynton, Seconded; Cllr Pembery and **RESOLVED** unanimously

**16. To Discuss Moving Benches and Bins from Corridor and store in Container.**

Agreed to carry out the work.

**17. To Approve invoices for payment**

Item moved to closed session.

**18. Date and time of next meeting.** Tuesday 24<sup>th</sup> January 2023

Approved

A handwritten signature in black ink, appearing to be 'K. A. Parker', with a long horizontal stroke extending to the right.

K. A. Parker

Chair