

METHERINGHAM, SOTS HOLE AND TANVATS PARISH COUNCIL

High Street, Metherringham, LINCOLN, LN43DZ

Tel: 01526 323100

Draft minutes of the Full Council Meeting of Metherringham Parish Council held in the Parish Council Offices, High St. Metherringham on **Thursday 27th October 2022 at 18:30.**

Attendees;

Cllr K Parker - Chairman

Cllr S Peek

Cllr C Toynton

Cllr B Nelson

Cllr D Holmes

Cllr R Grummitt

Cllr D Parry

Cllr F Penbury

Cllr M Worthington

Cllr J Tatton

Mrs A Lawson - Minute taker

Members of the public

Seven members of the public

External Representatives

CCllr R Kendrick

Public Forum commenced at 6.15pm

- i. A member of the public queried an outstanding bill and when they will receive payment. An accompanying letter was given to all councillors.
- ii. Another member of the public requested banking details for loan repayments.
- iii. Another member of the public queried a different outstanding invoice.

1. Chairman's Welcome

The Temporary Clerk has been offered additional hours in order to resolve the current issues and a second assistant clerk has been approached.

2. Accept apologies for absence and reasons given in accordance with local government act 1972 s85(1)

Apologies received from Cllr K Rymer, Cllr I Holmes, Cllr M Westerman

3. Members Declaration of interest

a. Members declarations of interest:

Members may make any declarations of interest at this point but may also make them to any point you're in a meeting in accordance with Metherringham parish council's code of conduct

None received

- b. Dispensations; to consider and grant dispensation to relevant members in accordance with Metherringham parish councils code of conduct
None required

4. To approve as a correct record the minutes of the meetings held on:

- a. 12th July 2022
PROPOSED Cllr Tatton **SECONDED** Cllr Toynton and unanimously **RESOLVED** to approve the minutes.
- b. 26th July 2022
Decision deferred
PROPOSED Cllr Toynton **SECONDED** Cllr Pembury and unanimously **RESOLVED** to defer the decision.
- c. 11th October 2022
PROPOSED Cllr Toynton **SECONDED** Cllr Tatton and unanimously **RESOLVED** to approve the minutes.

5. To ratify the minutes of the Staffing Committee meeting held on 11th October 2002.

Decision deferred

PROPOSED Cllr Toynton **SECONDED** Cllr Tatton and **ABSTENTION** Cllr Grummitt council **RESOLVED** to approve the minutes.

6. To receive reports from representatives on outside bodies:

- a. County Councillor
Cllr Kendrick addressed concerns regarding roadworks and advised residents use the One Network page.
Reminded council of the current Avian Flu' restrictions.
Informed council about the Children and Mental Health Review being undertaken by Lincolnshire County Council.
- b. District Councillors
Report has been emailed to all councillors
- c. BBH policing team
No formal report received however representative updated that the council on the current Neighbourhood policing policies; Dwelling burglary, drug dealing, scams and fraud.
- d. to receive reports from Council representatives on other outside bodies
 - i. Village Hall Management Committee
First meeting of working group has taken place. Terms of Reference to be considered.
 - ii. Metherringham Swimming Pool
MOU review to be arranged
 - iii. Metherringham Community Hub
Not available
 - iv. Metherringham Bowls Club
New tables have been purchased using funds raised at the Jubilee. The tables were used at the recent presentation evening.
 - v. Metherringham Football Club
Glendale have not cut the grass and will be contacted. Need to review electricity costs for the CCTV.

7. To consider and resolve to employ additional temporary clerk to attend to office administration and attend meetings of MPC.
PROPOSED Cllr Toynton **SECONDED** Cllr Pembury and unanimously **RESOLVED** to adopt the proposal.
8. To consider and resolve to remove clerk from Banking facilities and as a signatory.
PROPOSED Cllr Tatton **SECONDED** Cllr Pembury and unanimously **RESOLVED** to adopt the proposal.
9. To consider and resolve existing bank signatory to endorse banking mandate forms for new signatories.
PROPOSED Cllr Tatton **SECONDED** Cllr Pembury and unanimously **RESOLVED** to adopt the proposal.
10. To consider and resolve to appoint 3 councillors to become Bank signatories.
Resolved to make Cllr Worthington, Cllr Parker, Cllr Grummitt bank signatories
PROPOSED Cllr Parker **SECONDED** Cllr Pembury and unanimously **RESOLVED** to adopt the proposal.
11. To consider and resolve to accept the offer of a £3000 loan from Dunston parish council towards existing outstanding debts.
PROPOSED Cllr Tatton **SECONDED** Cllr Pembury and unanimously **RESOLVED** to adopt the proposal.
12. To discuss and resolve which invoices to pay.
Council resolved to pay the invoices for the following organisations and businesses;
Litter picker
Admin Assistant
Local Tradesman
Locksmith
Cleaning company
Florist
Total funds to pay out £2839
PROPOSED Cllr Holmes **SECONDED** Cllr Tatton and unanimously **RESOLVED** to adopt the proposal.
13. To receive update on Famers market complaint email to star and Garter.
The Chairman updated the council on the progress of this issue.
14. To receive an update on FOI and ICO complaint.
The Chairman updated the council on the progress of this issue.
15. To consider and resolve to continue the services of Chris Randall HR solicitor to resolve employment issues.
The Chairman advised that there may be further investigations required. Councillors advised to forward all information relevant to the Subject Access Request to the Solicitor.
PROPOSED Cllr Pembury **SECONDED** Cllr Tatton and unanimously **RESOLVED** to adopt the proposal.
16. To consider and resolve to continue the services of Wright and Lilley to help payroll and banking issues.
PROPOSED Cllr Tatton **SECONDED** Cllr Peek and unanimously **RESOLVED** to adopt the proposal.

17. To consider and resolve to appoint 2 councillors to hold web site passwords to allow website to be updated.

Council proposed that the Chairman and Vice Chair should hold the passwords, however all councillors should have access.

PROPOSED Cllr Pembury **SECONDED** Cllr Tatton and unanimously **RESOLVED** to adopt the proposal.

18. To discuss and resolve the location of following items:

- i. Seagate external hard drive
- ii. SD card
- iii. Dictaphone

Council proposed that Chris Randall writes to the previous clerk and request the return of the items.

PROPOSED Cllr Toynton **SECONDED** Cllr Pembury and unanimously **RESOLVED** to adopt the proposal.

19. To receive update on Remembrance Sunday event.

To liaise with local groups with regards to the Friday and Sunday events.

20. To receive update on Village Hall Working group meeting and minutes.

Minutes had been circulated and agreed to create a Constitution.

21. Date and time of next meeting.

22nd November 2022 time TBA

Meeting closed 8.02pm

Approved



K. A. Parker

Chair