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METHERINGHAM PARISH COUNCIL

The Chair of the Council: Cllr Mark Worthington.

Parish Clerk/Proper Officer: John F Money.

Responsible Finance Officer: Tony Shaw.



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NOTICE

(Posted 11:30am 21/08/2025)

You are summoned to a Full Council Meeting of Metheringham Parish Council, which will be held in the Parish Council Office, High Street, Metheringham, LN4 3DZ on **Tuesday 30th September 2025 at 6.30pm**. There will be a Public Forum **at 6.15pm**, prior to the formal meeting, where members of the public, County and District Councillors, together with any other members of public bodies can make short statements of up to 3 minutes. The Public Forum will last for a maximum 15 minutes in total.

Signed: *John F Money*

John F Money Parish Clerk/Proper Officer;

25th September 2025.

Public Forum:

The Meeting will continue in formal session under Standing Orders.

AGENDA

(In extenuating circumstances, the Chairman may move the meeting out of formal session to allow a member of the public to speak).

1. Chairmans opening remarks together with housekeeping issues.

a) Brief explanation of the content of the meeting

2. To note apologies for absence.

3. Members Declarations of Interest.

a) Members may make any declarations of interest at this point but may also make them at any point during the meeting in accordance with Metheringham Parish Council's Code of Conduct.

- b) Dispensations: To consider and accept dispensation requests received by the Proper Officer in accordance with Metherringham Parish Council's Code of Conduct.
 - c) Members are reminded to review and revise their declaration of interest form held by NKDC where any change of circumstances have occurred. The Proper officer to hand out DPI flow charts which may remain on the chamber table during meetings.
- 4. To ratify the draft minutes (for accuracy purposes only) of the Full Council meeting on 26th August 2025.**
- a) The Chair to sign the minutes as a true and accurate record of the meetings.
 - b) Council to discuss completed and outstanding Action Items from previous minutes.
Flyposting, Homestead fields S106. Road
- 5. Events Working Group:** Interim report with a progress update. F & F plus Remembrance Sunday.
- 6. NKDC Tree Survey and remedial action:** update to Members.
- 7. Fen Road Public Toilets:** Now opened, cleaning contractor update and with all matters appertaining to it.
- 8. Village Hall:** update to Members
- 9. Mower: Update and further instructions to officers deferred item from the last meeting.**
- 10. Princes Street playpark:**
- a) Treehouse forced closure due to damming reports;
 - b) Section 106 enhancement of the remainder;
 - c) Potential ways forward including the option of instructing officers to deal in conjunction with the Chair of the Council
- 11. Planning & Environment Committee:** Update regarding extra storage facility to be sited on one of the sports fields.
- 12. Planning update by the Proper Officer:** another Scoley Court planning application.
- 13. Emergency & Resilience Plan:** update to Members.
- 14. Finance Matters:**
- a) To receive an update on the closure of redundant Lloyds' bank accounts
 - b) To agree a new signatory for Unity Trust Bank (to replace ex-Cllr Pembery)
 - c) To ratify any payments made since the last meeting, that were not previously presented for approval.
 - d) To approve a Schedule of Payments
 - e) To approve a Bank Reconciliation
 - f) To consider subscribing to Amazon Business Prime
 - g) To consider increasing the Fayre & Feast budget (from £6,000) to include £500 sponsorship money received from Branston Potatoes.
 - h) Update regarding the Showman and the Star & Garter Field.

- i) To consider increasing the Fayre & Feast budget to include any further sponsorship money received between this meeting and the date of the event (18th October).
- j) To approve the following items of expenditure, which are proposed by the Events Working Group

Supplier	Net Cost	Service Provision
STARK	350.00	2 x 45 minute sets
STARK	250.00	Sound engineer
ASTRA	250.00	1 hour set
Little Birdie's mini golf	250.00	4 hours from 2pm plus staff
Heroes Assemble	200.00	2 heroes (Spiderman & Hulk) meet and greet for 1 hour
Just Magic	360.00	Mix and mingle magic with balloons plus a 45 minute children's magic show to take place on the trailer at the village cross (3 hours in total)
Medical Cover	324.00	2 people for 8 hours
Security Cover	480.00	2 security staff for 8 hours
DB Entertainment	859.00	Climbing wall
Whiskey Rose	150.00	1 hour set
Leigh Hitch	75.00	45 minute set
Helen Maltby	200.00	Face painting, including all equipment and setup from 2pm to 6pm
Refreshments	150.00	Lunch provision for the Cadets and other Volunteers
TOTAL		3,898.00

- k) To consider delegating approval of any further event expense to the Clerk and RFO, in conjunction with the Chair of the Council and the Chair of the Events Working Group.

15. The Chairman will ask Members to resolve to move the meeting into closed session, with public and press excluded, as set out in the Public Bodies (Admissions to Meetings) Act 1960, as amended by Section 12a of the Local Government Act 1972 for this particular occasion.

16. The Chair and Proper Officer to update Members: regarding the ongoing Code of Conduct and alleged criminal charges outstanding.

17. Princes Street Playpark: The contractual arrangements and defects liability and consumer rights involving Mr Jay Lennard and' Mr Treehouse' relating to the 2023 contract to provide the facility at the Princes Street Playpark

18. Requests from the Clerk/Proper Officer to Members relating to office arrangements.

19. Date of the next meeting.

20. Meeting closed at.