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METHERINGHAM PARISH COUNCIL

Chairman of the Council Cllr Mark Worthington

John F Money Proper Officer; Tony Shaw RFO.

31a High Street, Metheringham, Lincoln LN4 3DZ



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NOTICE

(Posted 6:30pm 24/07/2025)

You are summoned to a Full Council Meeting of Metheringham Parish Council, which will be held in the Parish Council Office, High Street, Metheringham, LN4 3DZ on Tuesday 29th July 2025 at 6.30pm. There will be a public forum at 6.15pm prior to the meeting where members of the public, County and District Councillor's, together with any other members of public bodies present can make short statements of up to 3 minutes to the Members of the Parish Council for a period of 15 mins in total.

John F Money

Signed:

John F Money Proper Officer;

Metheringham Parish Council High Street Metheringham LN4 3DZ.

24th July 2025.

Public Forum:

The Meeting will continue in formal session under Standing Orders.

AGENDA

(In extenuating circumstances the Chairman may move the meeting out of formal session to allow a member of the public to speak).

1.Chairmans opening remarks together with housekeeping issues..

a) Brief explanation of the content of the meeting

2. To note apologies for absence.

3. Members Declarations of Interests:

- a. Members may make any declarations of interest at this point but may also make them at any point during the meeting in accordance with Metheringham Parish Councils Code of Conduct;

- b. Dispensations: To consider and accept dispensation request received by the Proper Officer from relevant members in accordance with Metheringham Parish Councils Code of Conduct;
- c. Members are reminded to review and revise their declaration of interest form held by NKDC where any change of circumstances have occurred. The Proper officer to hand out DPI flow charts which may remain on the chamber table during meetings)

4.To ratify the draft minutes (for accuracy purposes only) of the following draft Minutes 25th June 2025 and EOM 7th July 2025 The Chairman to sign the minutes as a true and accurate record of the meetings.

(The Chairman & the Proper Officer to discuss completed and outstanding Action Items from previous minutes)

5. Events working group, interim report.

6. Village Hall Car park repairs, update .

7. Proposed re-opening of the Fen Road Public Toilets: with all matters appertaining to it.

8. Request from the Cadets to hold an air gun range event on the sports field (information to be circulated).

9 The holding of an event to commemorate VJ Day 80th anniversary on Friday 15th August 2025.

10. Mower and road sweeper update.

11. Section 106 commuted sum from Homestead Fields development and its possible allocation providing information from NKDC is available.

12 Shiregate Pond update to Members.

13 Debate and resolve actions required to address the proliferation of business related banners on council fences around the village.

14. Standing Committees of the Parish Council, Member allocation to Committees.

- a) Planning & Environment;
- b) Finance & Staffing;
- c) Further Committees if required.

15. Planning update by the Proper Officer.

16. Debate and resolve actions required to address the procurement of a contractor for the regular cleaning of the Public Toilets; the Parish Councils 31a High Street facility; The Hub and the Pavilion.

17. To debate and resolve an action to remove a red 'Biffa' waste bin from the High Street pavement which has been reported that it is a hazard to pedestrians.

18. Re - adoption of revised policies resolved in principle at a previous meeting:

- a) Standing Orders;
- b) Financial Regulations;
- c) Social Media Policy.

18. Financial matters:

- a)) To receive an update on Lloyds and Unity Trust Bank;
- b) The bank reconciliation to note if one is presented (required quarterly);
- c)) To approve a Schedule of Payments To be separately distributed;
- d) To receive an update on the 2024/25 AGAR;
- e) To receive a finance report to the 28th June 2025.

20. The Chairman will ask Members to resolve to move the meeting into closed session with the public and press excluded as set out in the Public Bodies (Admissions to Meetings) Act 1960, as amended by Section 12a of the Local Government 1972 for this particular occasion.

21. Cllr Mark Worthington has given Notice to the Proper Officer to move a motion re-addressing staffing requirements, officers conditions and associated issues. (Paragraph 7a & 9b of the Councils Standing Orders as per the attached Notice).

22. The Proper Officer to update Members regarding ongoing Code of Conduct and associated issues.

23. NKDC street naming update to Members.

24. Date of the next meeting.

25 Meeting closes at: