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METHERINGHAM PARISH COUNCIL

Chairman of the Council Cllr Mark Worthington

John F Money Proper Officer; Tony Shaw RFO.

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NOTICE

(Posted 5:30pm 20/06/2025)

You are summoned to a Full Council Meeting of Metherringham Parish Council, which will be held in the Parish Council Office, High Street, Metherringham, LN4 3DZ on Wednesday 25th June 2025 at 6.30pm. There will be a public forum at 6.15pm prior to the meeting where members of the public, County and District Councillor's, together with any other members of public bodies present can make short statements of up to 3 minutes to the Members of the Parish Council for a period of 15 mins in total.

John F Money

Signed: John F Money Temporary Clerk.

Metherringham Parish Council High Street Metherringham LN4 3DZ.

20th June 2025.

Public Forum

The Meeting will continue in formal session under Standing Orders.

(In extenuating circumstances the Chairman may move the meeting out of formal session to allow a member of the public to speak).

AGENDA

1. Chairmans opening remarks together with housekeeping issues..

a) Brief explanation of the content of the meeting: including items requesting officers to deal; such as support for the Volunteer Car Transport Service.

2. To note apologies for absence.

3. Members Declarations of Interests:

- a. Members may make any declarations of interest at this point but may also make them at any point during the meeting in accordance with Metheringham Parish Councils Code of Conduct;
- b. Dispensations: To consider and accept dispensation request received by the Proper Officer from relevant members in accordance with Metheringham Parish Councils Code of Conduct;
- c. Members are reminded to review and revise their declaration of interest form held by NKDC where any change of circumstances have occurred.

4.To ratify the draft minutes (for accuracy purposes only) of the following: 28th May 2025 Full Council meeting and the Extraordinary Meeting held in June 2024 (Chairman to sign and date initialing each page).

5. The Co-option of a maximum of three new Members to the Parish Council.

(New Members to join the meeting with full debating and voting rights).

6.To propose to review all outstanding previously noted action matters arising from resolutions made over the last three years (which are not agenda items). And endeavor to prioritize them.

7. The Chairman to update Member regarding the situation with the road sweeper and ride on lawnmower.

8. The PO to update Members with all matters relating to the Shiregate balancing pond.

9. Formation of committees including co-opted Members:

- a) Finance & Staffing;
- b) Planning and Environment;
- c) Events working group interim report.

11. To review or replace all other policies and procedures (including reference to Item 15 i.a).

12. Planning matters:

- a) Application 25/0679/FUL Land To The Rear Of 90 Princes Street adjacent to the old windmill Metheringham Lincoln;
- b) 20/0029/FUL Land east of Sleaford Road, Metheringham - S106 POS 1st instalment (30% occupancy) payment received. RFO to update Members;
- c) 25/0491/FUL for Navenby and Ref 25/0533/FUL for Coleby, BESS to serve the proposed Navenby Sub-Station (If Members wish me to object it must be done by Monday 23rd June 2025).

13. Proposed re-opening of the Fen Road Public Toilets: with all matters appertaining to it.

14. Purpose built facility for the football teams (requested by Cllr Rob Castle; Standing Orders paragraph 9b). May be discussed in conjunction with 12b)

15. Financial matters:

15 i. Annual Return (RFO):

- a) To receive the Annual Internal Audit Report and resolve any actions;
- b) To complete and sign the Annual Governance Review;
- c) To approve and sign the Accounting Statements;
- d) To note the dates for the Period of Public Rights.

15 ii. Finance (RFO).

- a) To receive an update on Lloyds and Unity Bank;
- b) To receive a finance report and bank reconciliation to the end of May 2025;
- c) To approve a Schedule of Payments;
- d) To agree the introduction of an Expenses form for reimbursing Staff and Councillor expenditure;
- e) To receive an update on CIL and Section 106 monies;
- f) To note the submission of an application form for the Community Hub Grant
- g) To note the raising of 18 Purchase Orders for Street Light maintenance;
- h) To discuss the correct procedures for management of the council's finances;
- i) to resolve the future use of the Rialtas accounting software;
- j) To discuss the reclamation of previous years VAT on Form 126;
- k) To approve payment of expenditure expended by the PO relating to the purchase of a projector for the APM and the VE day 80th anniversary events;
- l) Resolve to request the Finance and Staffing committee to explore the allocation of financial assets together with all CIL, S106 and other grant aid funding for capital projects programmed over the next 5 years and report with their recommendations back to full council within three months.
- m) To resolve the replacement of the Air-Con unit in the Clerk's office.

14. *The Chairman will ask Members to resolve to move the meeting into closed session with the public and press excluded as set out in the Public Bodies (Admissions to Meetings) Act 1960, as amended by Section 12a of the Local Government 1972 for this particular occasion.*

15. To update staffing arrangements: together with resolving to request the Finance and Staffing Committee going forward to bring any draft proposals back to the July Full Council meeting (Standing Orders paragraph 7).

16. To resolve the way forward regarding recognition of a previous Parish Council ARFO.

17. Date of the next meeting and resolve all of the 2025/26 meeting dates.