

Draft  
32a  
**Metheringham Parish Council**  
**NOTICE**  
(5:30pm 28/03/2025)

You are summoned to a Full Council Meeting of Metheringham Parish Council, which will be held in the Parish Council Office, High Street, Metheringham, LN4 3DZ on Wednesday 2nd April 2025 at 6.30pm. There will be a public forum at 6.15pm prior to the meeting where members of the public, \*County and District Councillor's together with any other members of public bodies present can make short statements to the committee.

*John F Money*

Signed: John F Money Temporary Clerk  
Metheringham Parish Council  
High Street Metheringham LN4 3DZ  
28<sup>th</sup> March 2025

**\*During the pre-election Purdah period (we are in at the moment) County and District Councillors are excused from making reports that may be construed of being of a political nature**

**Public Forum**

**The Meeting will continue under Standing Orders.**

**AGENDA**

**1. Chair's opening remarks**

- a) Brief explanation of the circumstances to calling this meeting at this time.

**2. To resolve to accept apologies for absence and reasons given in accordance with Local Government Act 1972 S85(1)**

**3. Members Declarations of Interests:**

- a. Members may make any declarations of interest at this point but may also make them at any point during the meeting in accordance with Metheringham Parish Councils Code of Conduct
- b. Dispensations: To consider and accept dispensation request received by the Temporary Clerk to relevant members in accordance with Metheringham Parish Councils Code of Conduct.
- c. Members are reminded to review and revise their declaration of interest form held by NKDC where any change of circumstances have occurred.

**4. To ratify the draft minutes from the 26<sup>th</sup> February 2025 meeting**

**5. To review any matters arising (which are not agenda items) together with action items previously noted.**

**6. To review the situation with the road sweeper**

**7. To review the situation with the large mower.**

**8. To discuss and resolve the date of the Annual Parish Council Meeting (as early as possible after the Annual Parish Meeting, within May to accord with the Act).**

**9. To note the fruit trees provided by NKDC and procured by the district councillors planted in the parish since the last meeting.**

**10. To discuss and resolve the provision of a dog/waste bin to be provided adjacent to the Shiregate crossing (request from Network Rail and parishioners).**

**11. Financial Matters:**

**a) To receive a financial summary and supplementary information from the Temporary RFO Tony Shaw**

**b) To receive a detailed report to consider and resolve moving the bank accounts to Unity Trust Bank Online which will improve service, achieve improved interest rates and to become fully compliant with the Financial Regulations.**

**12. To discuss and resolve a proposal that from the 1<sup>st</sup> April 2025 the council's minutes and agendas comply with the NALC recommendations on recording information and the Standing Orders document is revised to reflect this change**

***13. The Chair will ask Members to resolve to move the meeting into closed session with the public and press excluded as set out in the Public Bodies (Admissions to Meetings) Act 1960, as amended by Section 12a of the Local Government 1972 for this particular occasion.***

**14 To discuss resolve staff holiday pay arrangements**

**15. To discuss and resolve matters appertaining to the Internal Review.**

**16. Date of next meeting**

***John F Money (Temporary Clerk)***