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METHERINGHAM PARISH COUNCIL



Address: 21a High Street, Metheringham, Lincoln LN4 3DZ, Tel: 01526 323100

Website: <http://parishes.lincolnshire.gov.uk/Metheringham/>

Chair of the Council: Cllr Mark Worthington, mworthington@metheringham-pc.gov.uk

Vice Chair of the Council Cllr Catherine Redpath credpath@metheringham-pc.gov.uk

Chair of Staffing Committee: Cllr Anthony Stephenson astephenson@metheringham-pc.gov.uk

Chair or The Planning and Environment Committee Cllr Roy Grummitt rgrummitt@metheringham-pc.gov.uk

Parish Clerk/Proper Officer: John F Money, parishclerk@metheringham-pc.gov.uk, Tel: 07775 692013

Responsible Finance Officer: Tony Shaw, rfo@metheringham-pc.gov.uk, Tel: 07824 811835

Members: Counsellors June Gwilym; Sarah Hunter-Leith; Rob Castle; Shirley Peek; David Taylor; Mike Westerman.

NOTICE Posted 26/03/2026)

You are summoned to a Full Council Meeting of Metheringham Parish Council, which will be held in the Parish Council Office, High Street, Metheringham, LN4 3DZ on Tuesday **the 31st of March 2026 at 6.30pm**. There will be a Public Forum **at 6.15pm**, prior to the formal meeting, where members of the public, County and District Councilors, together with any other members of public bodies, may make short statements of up to 3 minutes. The Public Forum will last for a maximum of 15 minutes in total.

Signed:

John F Money

John F Money

26th March 2026

Public Forum

AGENDA

1. Chair of the Councils opening remarks and housekeeping issues.

2. To note apologies for absence.

3.	Declarations of Interest:	
	a)	To receive declarations of interest relating to any of the agenda items below
	b)	To record any dispensations granted
4.	Minutes: to execute the following draft minutes: 24 th of February 2026. EOM 16 th of March 2026 F and S 16 th of March 2026 if available.	
5.	The Co Option of up to two members onto the Parish Council: to fill these existing vacancies now unadvertised,	
6.	A motion relating a request from the Star & Garter pub to use the portion of the S&G field normally used by the Fairground to hold a car rally every first Wednesday of the month from April through to October. Permission and fees (if any) to be debated and resolved.	
7.	To resolve to change the name and responsibilities of the Finance and Staffing Committee to a Staffing Committee only and further resolve to accept the new Terms of Reference (if available).	
8.	To review the Fire Risk Assessment inspections as required in Council owned properties.	
9.	To receive an update on CCTV repairs and new installations as per previous council resolutions.	
10.	To discuss the adequacy of the Parish Office opening hours. They are now two hours on a Tuesday morning, two hours on a Thursday morning and Friday mornings by appointment, my telephone number is listed on the notice (unless notified otherwise). That complaints have been received regarding the adequacy of this service Members may feel it requires reviewing (the problem being the many telephone calls I receive during the week Inquiring about certain services I do not know where they accessed my mobile telephone number from. In future I will ask).	
11.	Policies to adopt the policies required for the year end and any others circulated Members wish to resolve to accept.	
12.	Grants (details of all received have been circulated).	
13.	Dunston Road. (details already sent to be recirculated).	
14.	MUGA (I have a detailed estimate, details to be circulated).	
15.	Wright and Lilley's continuing PAYE/wages duties to be discussed.	

16.	To discuss further improvements to the placement of the replacement village benches (if time allows).												
17.	Section 106 Monies update. NKDC hold £202,000 of Section 106 money from Homestead Fields and the Quarry Close developments. They do not expect any more payments for at least 18 months. Unspent Section 106 monies that relate to the enhancement of public open space will be returned to the developer after 10 years.												
18.	Emergency plan (reoccurring if time allows).												
19.	Storage shed (reoccurring if time allows).												
20.	New pavilion (reoccurring if time allows).												
21.	Office and library replacement (reoccurring if time allows).												
22.	Armed forces covenant (reoccurring if time allows).												
23.	Future meeting dates to be resolved: Annual Parish Meeting 2026 and Annual Parish Council meeting 2026.												
24.	<p>Finance:</p> <table border="1"> <tr> <td>a)</td> <td>To note any income received since the meeting on 27 January 2026</td> </tr> <tr> <td>b)</td> <td>To note any internal bank transfers since the meeting on 27 January 2026</td> </tr> <tr> <td>c)</td> <td>To ratify any payments made since the last meeting on 27 January 2026</td> </tr> <tr> <td>d)</td> <td>To approve a Schedule of Payments</td> </tr> <tr> <td>e)</td> <td>To approve a bank reconciliation to the end of February 2026</td> </tr> <tr> <td>f)</td> <td>To receive current balances and an end of year forecast</td> </tr> </table>	a)	To note any income received since the meeting on 27 January 2026	b)	To note any internal bank transfers since the meeting on 27 January 2026	c)	To ratify any payments made since the last meeting on 27 January 2026	d)	To approve a Schedule of Payments	e)	To approve a bank reconciliation to the end of February 2026	f)	To receive current balances and an end of year forecast
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25	<i>The Chair of the Council to request a proposal to move the meeting into closed session as per the Public Bodies (Admissions to Meetings Act 1960) and the Local Government Act 1972 Schedule 12a (see note below).</i>												
26	An update on the four aspects of the Princes Street playpark repairs and renewals												
27.	To debate the contractual and procurement details relating to the Princes Street playpark equipment suppliers and resolve a way forward.												
28.	The Old Mill Prince's Street ownership and planning application update.												

29.	Metheringham Primary School, Star and Garter field, the existing pavilion lease payment and renewal update
30.	Football club use of the S & G field.
31.	Staffing issues that require resolution.
32.	Date of the next meeting.

NOTE: It is generally considered acceptable to exclude the press and public if the agenda item relates to the consideration of tenders, leases, purchases of assets, for matters relating to staffing covered by the data Protection Act and to consider complaints against the council or a code of conduct issue.