

## Metheringham Parish Council



Address: 21a High Street, Metheringham, LN4 3DZ

Email: [parishclerk@metheringham-pc.gov.uk](mailto:parishclerk@metheringham-pc.gov.uk)

Website: <http://parishes.lincolnshire.gov.uk/metheringham/>

### Summons

Dear Councillor,

You are hereby summoned to attend an Ordinary Meeting of Metheringham Parish Council, which will be held in the Parish Council Office, High Street, Metheringham, LN4 3DZ on **Tuesday 28<sup>th</sup> April 2026 at 6.15pm.**

Before the formal meeting commences there will be an Open Forum where members of the public and/or District/County Councillors can address the council. This will last a maximum of 15 minutes unless directed by the Chair of the Council.

Signed:

*T Shaw*

Tony Shaw

Clerk/RFO

22<sup>nd</sup> April 2026

### Chair's Welcome

A polite reminder that all meetings are conducted in keeping with the seven Nolan principles: Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.

Please place all mobile phones on silent.

Meetings may be recorded to assist with preparation of the minutes, but there will be no recording of closed sessions.

### Open Forum

- a) To receive updates from District and County Councillors
- b) To receive short statements or questions from members of the public

### Agenda

1. To receive apologies from any members unable to attend the meeting
2. To receive Declarations of Interest in any agenda items below and record any dispensations
3. To adopt the minutes of the meetings on :
  - 31<sup>st</sup> March 2026
  - 14<sup>th</sup> April 2026 (EOM)
4. To receive a report from the Clerk on items progressed since previous meetings, including the Internal Audit Action Plan

5. Finance
    - a) To note any income received since the meeting on 31<sup>st</sup> March 2026
    - b) To note any internal bank transfers since the meeting on 31<sup>st</sup> March 2026
    - c) To ratify any payments made since the last meeting on 31<sup>st</sup> March 2026
    - d) To approve a Schedule of Payments
    - e) To approve a bank reconciliation to the end of March 2026
  
  6. To adopt the following policies, which supersede all previous versions
    - a) Annual Leave Policy
    - b) Appraisal Form
    - c) Dignity at Work Policy
    - d) Equality Diversity and Inclusion Policy
    - e) Homeworking Policy
    - f) Lone Working Policy
    - g) Sexual and General Harassment Policy
    - h) Sickness Absence Policy
    - i) Training and Development Policy
  
  7. To consider a quote of £135.02 from Ernest Doe for repair of the brushcutter.
  
  8. To approve Fayre & Feast expenditure on the following: (all prices exclude VAT)
    - a) A quote of £640 from Total Contract Solutions for the provision of security
    - b) A quote of £200 from Helen Maltby for four hours face painting
    - c) A quote of £600 from Total Recall for two 45-minute sets plus £500 from MAC Sound Systems for eight hours use of a PA system. Total quote £1,100.
    - d) A quote of £230 from Confetti Magic for the hire of a Confetti Canon
    - e) A quote of £380 from Brian Hellyer for a slot 2pm to 5pm including a 45 minute magic show
    - f) A quote of £300 from Little Birdie Mini Golf for 4 hours hire
    - g) A quote of £803 from DB Entertainment for the hire of a Climbing Wall
    - h) A quote of £150 from John Marshall to compere the event
    - i) A quote of £340 from Lyndsay Howden for 8 hours first-aid cover (two people)
    - j) A quote of £200 from Emma Triassi for two Heroes for one hour
    - k) A budget of £150 to cover the cost of refreshments for the Cadets
    - l) A budget of £100 to cover Ruler of the Feast costs (sash, trophy, chair decorations)
  
  9. To consider a consultation from LCC regarding a proposed 50mph speed limit on the A15, at the junction of Heath Lane and Metheringham Heath Lane
  
  10. To consider planning application 26/0424/FUL at 24 High Street, Metheringham
  
  11. To agree a rota for cover at the parish office
-

12. To consider a quote of £1,050 excl. VAT from Fineturf for aeration of the Star & Garter field
13. Street Lighting
  - a) To consider a quote of £634.87 from Eon Energy for traffic management on King's Road to allow for replacement of two streetlights. A further £325 is payable for a road opening permit.
  - b) To receive information from Eon Energy about the replacement of remaining old SOX lanterns and the mandatory electrical testing of all street lights.

**To consider moving into a Closed Session to discuss the confidential matters below**

14. To receive quotes for Castillo play equipment
15. Staff Matters

**Next Meeting:** Tuesday 26<sup>th</sup> May 2026 at 6:15pm