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METHERINGHAM PARISH COUNCIL



Address: 21a High Street, Metheringham, Lincoln LN4 3DZ, Tel: 01526 323100

Website: <http://parishes.lincolnshire.gov.uk/Metheringham/>

Chair of the Council: Cllr Mark Worthington, mworthington@metheringham-pc.gov.uk

Vice Chair of the Council Cllr Catherine Redpath credpath@metheringham-pc.gov.uk

Chair of the Finance and Staffing Committee Cllr June Gwilym jgwilym@metheringham-pc.gov.uk

Chair of The Planning and Environment Committee Cllr Roy Grummitt rgrummitt@metheringham-pc.gov.uk

Parish Clerk/Proper Officer: John F Money, parishclerk@metheringham-pc.gov.uk, Tel: 07775 692013

Responsible Finance Officer: Tony Shaw, rfo@metheringham-pc.gov.uk, Tel: 07824 811835

Members: Cllrs Rob Castle; Asia O'Sullivan*, Sarah Hunter-Leeth; Shirley Peak; Anthony Stephenson; David Taylor and Mike Westerman * *now resigned*

Draft Minutes

Of the Ordinary Full Council Meeting of Metheringham Parish Council, which was held in the Parish Council Office, High Street, Metheringham, LN4 3DZ on Tuesday **the 24th of February 2026 at 6.30pm**. There asl a Public Forum **at 6.15pm**, prior to the formal meeting, where members of the public, County and District Councillors, together with any other members of public bodies, may make short statements of up to 3 minutes. The Public Forum will last for a maximum of 15 minutes in total.

Signed:

John F Money

John F Money

19th February 2026

Public Forum

Councillor Rob Kendrick the County Council representative for this area gave an update to Members and members of the public relating to County Council issues including the proposed

budget, council tax rate, and the position regarding highway maintenance. The Chair of the Council asked if members had any questions for Councillor Kendrick and there ensued a discussion relating to the amount of members of the public who attended the Parish Meeting on Friday the 20th of February 2026 commenting/complaining relating to parking issues on the upper and lower end of High Street together with parking Issues in the lower end of Prince's Street Councillor Kendrick said he would take this on board and Inform the department of the concerns also to get an update on the zebra crossing near the filling station.

Mrs Nicola Kirwin who is a resident of the parish of Metheringham who had completed an application form to be Co-opted as a Member of the Council. Unfortunately, she will not be able to be present at the next Full Council meeting where this matter will be debated and resolved. She wished to give Members a short bio' and the opportunity to ask her questions relating to her proposed application. The Chairman of the Council thanked Mrs Kirwin for her contribution to the meeting and said she was welcome to stay as long as she wished.

AGENDA

1. Chair of the Councils opening remarks and housekeeping issues, together with a summary of the Parish Meeting held on the 20th of February 2026

2. To note apologies for absence. Cllr Mike Westerman and the RFO Tony Shaw

3. Declarations of Interest:

a) To receive declarations of interest relating to any of the agenda items below: None

b) To record any dispensations granted: None

4. Minutes: to approve the draft minutes. Of the Full Council Meeting 27th January executed by 2026 (to be executed by Cllr Mark Worthington) Of the Planning & Environment |Committee Meeting 11th February 2026 (to be executed by Cllr Roy Grummitt) both were executed as an true record of the meetings.

5. To consider amending Standing Order 17 c to reflect modern day values and the Procurement Act 2023 together with LALC advice received: it was **Resolved** that the tender limit as mentioned in this standing order be raised from £35,000 to £150,000, also the policy to fully conform with the Procurement Act 2023 and that projects where a like for like quotation is not possible The requirement for three tenders could be waived providing value for money was demonstrated. **Action Clerk/RFO.**

6. Princes Street Playpark: Recommendations from the Chair of the Planning & Environment Committee Cllr Roy Grummitt

	<p>a. To discuss recommendations and resolve matters relating to the existing Treehouse structure in consideration of the recommendations to Council included in the draft minutes of the Planning and Environment Committee: Resolved, that the tree house demolished and removed from site. Action officers.</p>
	<p>b. To discuss recommendations relating to the alternative structure proposals as submitted by Stuart Wilson of Mac-Venture: Resolved, that the quotation for a Mac Venture Café costing £116,000 from this company be accepted on the proviso that it will be funded from the Section 106 monies held North Kesteven District Council. Action Clerk/RFO.</p>
	<p>c. To consider other quotations received for remedial and improvements works to the park equipment. Deferred, until the next parish council meeting on the 24th of March 2026. Action Clerk.</p>
	<p>d. To consider the quotes for the replacement safety fall protection/paving around and below the existing playpark equipment. Resolved; to nominate Mac Venture as the preferred contractors to carry out the Installation of wet pour fall protection laid on Type 1 rolled aggregate for approximately 290 square metres. The Clerk gave members an indicated cost taken from the quotation for the Castillo installation. Again, on the proviso that this will be funded from Section 106 monies held by NKDC. Action Clerk RFO.</p>
7.	<p>Section 106 allocations: the Clerk informed Members that he had submitted the Mac Venture quotation into NKDC for their consideration as instructed by the Planning and Environment committee. A short debate took place about the future of Section 106 monies in the proposed government reorganization Action Clerk</p>
8.	<p>Pavilion</p>
	<p>a. To discuss the Existing: - it was agreed to enter into negotiations with the school and Lincolnshire County Council regarding a way forward, to be continued as a repeated agenda item until resolution. Action Clerk</p>
	<p>b. To discuss the Proposed. As a way forward it was agreed to look at previous drawings and schemes that had been prepared previously, to be continued as a repeated agenda item until resolution.. Action Cllr R Castle.</p>
9.	<p>Muga & Padel court. Update: The Clerk Informed Members there interested party in the padel court had withdrawn their interest as after research they had found too many applications going into the local planning authorities for these facilities to make it a worthwhile proposition. The Clerk said he would continue to chase the quotation for the MUGA. Action officers.</p>
10.	<p>Replacement Hub and Office. Update: referred to below. Action Clerk</p>

11.	<ul style="list-style-type: none"> • To determine an order of priority for capital projects including but not exclusively; New and old pavilions; office/hub; playpark; V Hall; MUGA and equipment shed. • After some debate the following was tentatively agreed without resolution. • The play park is ongoing so must take precedent. • The old pavilion is a safeguarding Issue, and it should also take precedent. • The Village Hall is ongoing and the Clerk to produce schedules of work for estimates , but this could be considered routine maintenance rather than a capital project. • New pavilion is awaiting input from the sports clubs on exactly what the footprint size is to be. The equipment shed proposal to be finally prepared and with a budget cost submitted for a Section 106 evaluation. • The replacement hub and office is ongoing but alth required is lower priority than the aforementioned items • And lastly the MUGA, once an estimate is gained to be submitted to the Section 106 panel NKDC for their consideration. Action all concerned.
12.	<p>Storage shed. Previously mentioned but will remain an agenda item until resolved. Action Clerk</p>
13.	<p>Fen Road Toilets. Criminal damage and other matters: It was Resolved that the cleaning company should be instructed to clean the toilets up after criminal damage. And the handy person to repair the apparatus and redecorate the walls. Action Clerk & Handy Person</p>
14.	<p>Village Hall. Previously mentioned but will remain an agenda item until resolved. Action Clerk</p>
15.	<p>Star & Garter Field and Pavilion leases. Update, together with the Football Clubs MOU: It was that the Parish Council, the County Council and the School should enter into negotiations regarding the way forward. A short debate ensued regarding the usage of football pitches. Cllr Rob Castle agreed to speak with the football club and bring a report back to the next full council meeting, thus deferred to the next meeting. Action all concerned.</p>
16.	<p>Grants. Application was deferred for further information. Action Clerk.</p>
17.	<p>Policies. To consider the revision of the timelines contained in the Co-option policy and discuss the revision of other policies. It was Resolved that the four weeks [period for advertising a vacancy would be reduced to two weeks. Action Clerk</p>
18.	<p>Hedges & Trees. Update: the Chair of the Council informed Members that remedial tree works as scheduled by North Kesteven District Council Arboriculturists is now complete. The Clerk informed Members that one side of a hedge in the playing field will ultimately need resolving but that will now have to wait until after the bird nesting season. The other side being cut. Action Clerk</p>

19.	Dunston Road Amenity Land. This item has been carried forward from previous meetings where details were supplied to Members within a full options appraisal. It was resolved that the clock right two this tree stating The parish council would not be Interested in negotiating the transfer of this until the tree survey and remedial work was carried out. Action Clerk.
20.	Streetlamps Proposals and update. A request From Cllr June Gwilym another streetlight be positioned in Tennyson Close. The Clerk has made an inquiry to Eon regarding the cost of the installation - thus deferred to the next meeting. Action Clerk
21.	The Drury Street Spring. Update: After a short debate It was resolved that the Clerk write to Tim Banks of Blankney Estates Ltd informing him the Parish Council does not have any interest in taking over care and control of the Drury Street spring. Action Clerk
22.	Clerks' summary, together with actions items are outstanding and proposed: the Clerk informed Members of the issues he has been experiencing with the laptop that the Council has provided him with. The previous week for two days it was putting emails sent into the outbox, although this was resolved by redrafting and resending the emails. The reason why is still not known. There was also an issue of email being returned undeliverable for two days after this, due to an address book issue. The Address book has now been rewritten and seems to be working well.
23. Financial Items	
a)	To note any income received since the meeting on 27 January 2026: Income noted as per Appendix 1.
b)	To note any internal bank transfers since the meeting on 27 January 2026: Internal transfers noted as per Appendix 2.
c)	To ratify any payments made since the meeting on 27 January 2026 Payments ratified as per Appendix 3.
d)	To approve a schedule of payments: It was resolved to approve the schedule of payments as per Appendix 4.
e)	To approve a bank reconciliation to 20 February 2026: It was resolved to approve the bank reconciliation as per Appendix 5.
f)	To receive an update on the council's new utility contracts: It was noted that utility contacts which the RFO had negotiated was going to make over £5,000 saving
24.	Date of the next meeting: 24th of March 2026

Appendix 1: Income Received

Received	Receiving Account	Received From	Description	Amount
03/02/26	UTY Current	Unity Trust	Complaint Compensation	100.00

Appendix 2: Internal Bank Transfers

Bank Date	From Account	To Account	Amount	Reason
27/01/26	LYD Treasurers	LYD Library	9.01	To cover service charge
29/01/26	UTY IA 673	UTY Current	20,000.00	To cover payments

Appendix 3: Payments Ratified

Bank Date	Supplier	Description	Net	VAT	Gross
16/12/25	Lloyds Bank	Service Charge (Dec)	4.25		4.25
06/01/26	Lloyds Bank	Service Charge (Jan)	4.25		4.25
09/01/26	Lloyds Bank	Overdrawn Interest	0.01		0.01
19/01/26	Lloyds Bank	Service Charge (Jan)	4.25		4.25
28/01/26	NKDC	Library Council Tax (Jan)	103.00		103.00
31/01/26	Unity Trust Bank	Service Charge (Jan)	12.45		12.45
02/02/26	Lloyds Bank	Service Charge (Feb)	4.25		4.25
02/02/26	Awan Marketing International	Disinfectant	10.72	2.14	12.86
02/02/26	Amazon (VAT 27)	Cleaning Cloths	17.53	3.51	21.04
02/02/26	Amazon (VAT 27)	Marigold Gloves	5.82	1.16	6.98
02/02/26	Amazon (VAT 27)	Swing Top Bin	10.82	2.16	12.98
02/02/26	John Money	Salary (Jan)	1,559.56		1,559.56
02/02/26	Michelle Ruzzak	Salary (Jan)	1,236.74		1,236.74
02/02/26	Antony Shaw	Salary (Jan)	1,101.24		1,101.24
02/02/26	Antony Shaw	WFH Allowance (Jan)	26.00		26.00
02/02/26	HMRC	PAYE (Jan)	1,550.35		1,550.35
04/02/26	NEST	Pension (Jan)	228.39		228.39
16/02/26	SSE	Electricity (War Memorial) 15/12/25 to 31/12/25	56.11	2.81	58.92
16/02/26	SSE	Electricity (Toilets) 15/12/25 to 31/12/25	54.48	2.72	57.20
16/02/26	O2	Mobile Phone Contract (Feb)	13.20		13.20

Appendix 4: Payment Approved

Invoice Date	Supplier	Description	Net	VAT	Gross	Direct Debit
30/01/26	Chores Hygiene Management Ltd	Cleaning (Jan)	480.00	96.00	576.00	
30/01/26	Welton Tree Services	Remedial Work from the Tree Survey	4,950.00	990.00	5,940.00	
04/02/26	Amazon (VAT 27)	Ink Cartridges	20.82	4.16	24.98	
31/01/26	Sunbelt Rentals	Heras Fencing Hire (Jan)	126.72	25.34	152.06	
07/02/26	Total Energies	Electricity (Health Clinic) 01/01/26 to 31/01/26	170.77	8.55	179.32	Y
07/01/26	Total Energies	Electricity (Library) 01/01/26 to 31/01/26	202.54	10.13	212.67	Y
13/02/26	Yu Energy	Electricity (Library) (15/09/25 to 31/01/26)	0.74	0.04	0.78	Y
17/02/26	Metheringham Village Hall	Hall Hire for Parish Meeting on 20 Feb	67.50		67.50	
17/02/26	Wave	Water (Library) 7 Dec 2025 to 16 Feb 2026	44.52		44.52	
12/02/26	Wave	Water (Public Toilets) 12 Nov 2025 to 11 Feb 2026	152.44		152.44	
17/02/26	Wave	Water (Sports Field) 17 Nov 2025 to 16 Feb 2026	19.44		19.44	
18/02/26	Paul Elmore	Window Cleaning (Feb)	22.00		22.00	
20/02/26	Kenable Ltd	PA System Adaptors	6.54		6.54	
02/02/26	Wright, Lilley & Co.	Payroll Processing (Jan)	45.50	9.10	54.60	
01/02/26	Forum Computers	Microsoft 365 Subscription (Feb)	21.72	4.34	26.06	
20/02/26	BT	Broadband (Feb)	44.60	8.92	53.52	Y

Appendix 5: Bank reconciliation

Account	Start of Year Balance	Current Balance
Lloyds		
LYD Treasurers	21,394.16	9,952.88
LYD BB Instant	366,035.52	4,420.54
LYD Library	4,123.56	4.77
LYD IA	9,697.53	5.03
Unity Trust		
UTY Current	0.00	6,079.92
UTY IA 660	0.00	0.00
UTY IA 673	0.00	428,595.21
Hub/Library Cash	1,710.90	
Total	402,961.67	449,058.35
Expected Income		3,240.58
Committed Expenditure		-38,386.90
2025-26 VAT to reclaim		13,517.47
End of Year Forecast		427,429.50