

Metheringham Parish Council



Address: 21a High Street, Metheringham, LN4 3DZ, Tel: 01526 323100

Email: parishclerk@metheringham-pc.gov.uk

Website: <http://parishes.lincolnshire.gov.uk/metheringham/>

Minutes of the Finance and Staffing Committee Meeting

on Tuesday March 26th 2026 at 6.30pm

Present:

Cllr M Worthington, Cllr A Stephenson, Cllr C Redpath, Cllr M Westerman, Cllr S Peek, Cllr D Taylor, Cllr S Hunter-Leith

Clerk:

Meeting notes were taken by Cllr A Stephenson and minutes later drafted by Tony Shaw (Clerk/RFO).

Public Forum

No members of the public in attendance.

1. Chair of the Councils opening remarks and housekeeping issues

Cllr Worthington chaired the start of the meeting, as Chair to the Council.

2. To note apologies for absence

None.

3. Declarations of Interest:

a) To receive declarations of interest relating to any of the agenda items below

None.

b) To record any dispensations granted

None.

4. Minutes

None presented for approval.

5. The Chair of the Council to request a proposal to move the meeting into closed session as per the Public Bodies (Admissions to Meetings Act 1960) and the Local Government Act 1972 Schedule 12a

RESOLVED: To move into a closed session.

6. To elect a chair of the Finance and Staffing Committee

RESOLVED: Cllr Anthony Stephenson appointed Chair of the committee

Cllr Worthington withdrew as Chair of the meeting but remained in the room without voting rights to answer any questions that may be asked of him.

7. To consider and resolve to elect a vice chair if appropriate

RESOLVED: Council will not appoint a vice chair of the committee.

8. To discuss staffing matters

RESOLVED: To examine the staffing structure of the council and make recommendations to full council.

Cllr Westerman reminded members of the desire for any trainee/assistant type post to include Hub Co-ordinator as part of its role.

RESOLVED: To examine current HR policies and ensure they are up to date and meet the council's needs. To recommend any changes to full council.

RESOLVED: To recommend to full council that communication and finance roles are removed from the Terms of Reference for the Staffing Committee.

RESOLVED: To carry out other matters pertaining to individual staff members and recommend to full council.

9. Date of the next meeting

To be called by the Committee Chair as and when required.