Metheringham Parish Council
Minutes of the Staffing Committee Meeting
Monday 26 October 2026 at 6.30pm
Parish Office, High Street, Metheringham, LN4 3DZ

Clerk/RFO: Notes taken by Councillor Stephenson
Present: Councillor Stephenson (Meeting Chair), Redpath, Taylor, and Westerman
Attending: No members of the public

Minutes

SC-9-2627	**To receive apologies from any members unable to attend the meeting** Apologies received from Councillor Peek.
SC-10-2627	**To receive Declarations of Interest in any agenda items below and record any dispensations** None.
SC-11-2627	**To resolve to move into a Closed Session due to the confidential nature of the agenda items below** **RESOLVED:** To move into a Closed Session.
SC-12-2627	**Staffing Matters** **RESOLVED:** To recommend to Full Council that the position of Assistanct Clerk is re-evaluated in February 2027 following the employment of a hub coordinator. **RESOLVED**: To recommend to Full Council that a Hub coordinator post be advertised for 3 hours per week as per the role spec. The role has potential to expand. **RESOLVED**: To recommend to Full Council that the Council's cleaning requirements are met by advertising for a new contractor.
The meeting closed at 7.15pm	